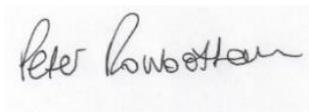


## GREAT OXENDON PARISH COUNCIL

**All Councillors are summoned to a meeting of the Great Oxendon Parish Council to be held in the Village Hall on Monday 5 December at 7.30pm**

1439	<b>Apologies for Absence</b>
1440	<b>Declaration of Personal &amp; Prejudicial Interests</b>
1441	<b>To sign as a correct record, the minutes of the Meeting held on the 7 November 2016</b>
1442	<b>Matters arising from the Minutes of the Meeting</b>
1443	<b>Open Forum</b> <ul style="list-style-type: none"> <li>• To receive any comments/ observations from the public</li> <li>• To receive an update on Wormslade Farm from Colin Brown</li> </ul>
1444	<b>Councillor Update</b>
1445	<b>Planning &amp; Licensing</b> <ul style="list-style-type: none"> <li>• To consider any urgent planning consultations</li> <li>• To consider preparing a Neighbourhood Plan for the Parish</li> <li>• To consider a consultation for a premises licence s17 application for The George, Great Oxendon</li> </ul>
1446	<b>Police &amp; Community Safety</b>
1447	<b>Environment</b> <ul style="list-style-type: none"> <li>• To consider improving the area around the bus shelter</li> </ul>
1448	<b>Highways</b> <ul style="list-style-type: none"> <li>• To consider an invite to join Community Speed Watch</li> <li>• Update on water on Main Street, Great Oxendon</li> <li>• To consider taking on the highway grass cutting for 2017 with a NCC contribution of £383.69</li> <li>• Faulty Street Lights</li> </ul>
1449	<b>Community</b> <ul style="list-style-type: none"> <li>• To consider the provision of a community defibrillator within the village</li> </ul>
1450	<b>Finance</b>
1450/1	<ul style="list-style-type: none"> <li>• To consider the Councils service priorities for budget setting for 2017/ 2018.</li> </ul>
1450/2	<ul style="list-style-type: none"> <li>• To approve any urgent payments Cheque 100755 – Use of Village Hall – Great Oxendon Village Hall - £180</li> </ul>
1451	<b>Chair's Report</b>
1452	<b>Parish Clerk's Business</b> To report any relevant correspondence or to highlight any items for information or action <ul style="list-style-type: none"> <li>• Holocaust Memorial Day – 27<sup>th</sup> January 2017</li> <li>• Consultation – Biodiversity/ Supplementary Planning Document - DCC</li> <li>• Consultation – Statement of Community Involvement - DCC</li> <li>• Consultation – Housing Allocations Scheme - DCC</li> <li>• Consultation – Fire &amp; Rescue Protection Plan</li> </ul>
1453	<b>Question Time</b> <ul style="list-style-type: none"> <li>• To receive any questions from the public on the business conducted above</li> </ul>

1454	<b>Date and time of next meeting</b> <ul style="list-style-type: none"><li>Monday 9 January 2017 at 730pm</li></ul>
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Peter Rowbotham  
Parish Clerk  
Great Oxendon Parish Council  
077 1212 0231  
[parishcouncil@greatoxendon.org](mailto:parishcouncil@greatoxendon.org)  
29<sup>th</sup> November 2016

## GREAT OXENDON PARISH COUNCIL

### Minutes of the Parish Council Meeting held on 7 November 2016

**Present:** Councillors Steedman (Chair), Barker, Jones, Rumsey and Hogarth.

4 members of the public

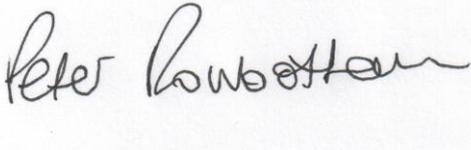
**Speakers:** Jo Christopher and Tom James (Daventry District Council)

<b>1424</b>	<p><b>Apologies</b></p> <p>Apologies had been received from Councillor Wright (Personal). The apologies were accepted by the meeting.</p>
<b>1425</b>	<p><b>Declaration of Personal &amp; Prejudicial Interests</b></p> <p>None declared.</p>
<b>1426</b>	<p><b>Minutes of the Meeting held on 3 October 2016</b></p> <p>The minutes were accepted as a true and accurate record and were signed by the Chair of the meeting. The minutes were proposed by Councillor Jones and seconded by Councillor Barker. Unanimous.</p>
<b>1427</b>	<p><b>Matters arising from the Minutes of the Meeting – 3 October 2016</b></p> <p>A request to reopen a Street Doctor job relating to water on the highway had been made.</p>
<b>1428</b>	<p><b>Open Forum</b></p> <p>Jo Christopher and Tom James, Policy Officers from the Business Team of the Daventry District Council outlined the purpose of neighbourhood planning. Neighbourhood planning is a way for communities to help decide the future of the places where they live and work.</p> <p>Communities can use a Neighbourhood Plan to:</p> <ul style="list-style-type: none"> <li>• Choose where they want new homes and commercial premises to be built</li> <li>• Grant planning permission for the new buildings they want to see go ahead</li> <li>• Protect open spaces</li> <li>• Encourage some types of development</li> </ul> <p>A neighbourhood development plan is a formal document, forming part of the statutory development plan for the District, and as such automatically carries substantial weight. (Any Neighbourhood plan must conform with the strategic plans of the planning authority) The plan would supplement the approved Village Design Statement and a further housing needs survey would be carried out.</p> <p>The plan, which would normally cover the whole Parish area would be a valid document until 2029.</p> <p>There would an evidence gathering process and the plan would be shaped by community consultation. £9000 could be made available from 'locality funding' via the Council which should cover the costs of a planning consultant. If the process is project managed, then the plan should be delivered within this budget.</p>

	<p>The Chair thanked Jo Christopher and Tom James for the presentation. In order to allow proper consideration of the likely benefits and required level of local commitment the item would be deferred until the Parish Council meeting on 5<sup>th</sup> December.</p>
<b>1429</b>	<p><b>Update from the local Councillor</b></p> <p>Councillor Irvine Swift was not in attendance and no report had been received.</p>
<b>1430</b>	<p><b>Planning</b></p>
<b>1430/1/</b>	<p><b>Planning Consultations.</b> The Parish Council had received no applications to consider this month.</p>
<b>1430/2</b>	<p><b>How to Handle Planning Applications</b> A new document has been released to enable Parish Councils to respond effectively on planning consultations. The document would be circulated to all Councillors. It would also be placed on the planning page of the village web site.</p>
<b>1430/3</b>	<p><b>Latest on the Greenfields Appeal and the Wormslade Planning Permission</b> The planned Greenfields Appeal at Kettering BC had been cancelled. A new date would be organised and the Parish Council would be notified.</p>
<b>1430/4</b>	<p><b>Wormslade Farm</b> A formal complaint regarding maladministration had been submitted to Northants County Council by NNRAID regarding the planning process.</p>
<b>1431</b>	<p><b>Police and Community Safety</b></p> <p>Councillors Barker and Steedman had attended a presentation on Neighbourhood Watch (NW). This had been very informative and had included information on cyber-crime which was a growing problem. New leaflets on NW would be ordered and distributed.</p> <p>Councillor Barker said that the success of the NW Scheme was very much down to the participation of residents. It was not yet well supported by the village. People needed to join the alert system and efforts would be made to promote this service.</p> <p>The PCSO had visited the Youth Club which was welcomed.</p> <p>Councillor Steedman referred to the recent use of the 101 telephone number and it had taken 25 minutes to connect the call. Councillor Barker reminded Councillors that non-urgent matters could be made online. (There is a link from the Village Web Site)</p>
<b>1432</b>	<p><b>Environment</b></p> <p>The area around the bus stop needed improvement. The north bound bus shelter was in the ownership of the Parish Council and was covered in ivy. This needed to be removed. The Parish Clerk would ask '4 Counties' to remove the growth from both bus shelters.</p> <p>Littering remains a problem at the bus shelters. The cleanliness of the bus shelters and the road signs needed to be addressed. The Parish Clerk would look at getting some costs of improving these areas on an ongoing basis.</p> <p>There had been a problem of Dog Fouling – with an owner leaving green bags on the pavement. This situation would be monitored. The Dog Warden could be involved if necessary.</p>

	The bench for the Millennium Monument had been delivered and would be complete by the end of November
<b>1433</b>	<p><b>Highways</b></p> <p>The Parish Council had received an invite to join the Community Speedwatch scheme. The scheme will require 6-10 willing volunteers including a co-ordinator. A message to residents asking for volunteers would be sent out and the results would be brought back to the December meeting.</p> <p>Two street lights on the highway on the A508 were out and had been reported for attention. Other issues on the A508 include trees that needed cutting back and clearing the pathway to the Church.</p> <p>The condition of the footpath remained poor but it was thought that this would be a low priority for the County Council. The footpath in the south of the village was almost unpassable and action was required.</p>
<b>1434</b>	<p><b>Community</b></p> <p>The Parish Council considered the provision of a defibrillator for the village.</p> <p>Councillor Hogarth had carried out some research. The defibrillator would be kept in a cabinet with a telecommunication link with the local ambulance service who would provide a code to open the cabinet. The installation cost would be in the region of £1600. It was possible to obtain external funding with £400 being made available via the support of the local Councillor.</p> <p>It was thought that the most central position for any defibrillator was the telephone box although there was some concerns regarding the effectiveness if there was a delay making the equipment available.</p> <p>A decision on the provision of a defibrillator would be taken at the Parish Council meeting on 5<sup>th</sup> December.</p>
<b>1435</b>	<p><b>Finance</b></p>
<b>1435/1</b>	<p><b>Accounts for Quarter Two – ending 30 September 2016</b></p> <p>The Parish Council received the following papers:</p> <ul style="list-style-type: none"> <li>• Receipts (Paper A)</li> <li>• Expenditure (Paper B)</li> <li>• Bank Reconciliation (Paper C)</li> </ul> <p>The Parish Clerk outlined the financial position and there were no areas for concern.</p> <p>The accounts were received and accepted by the Parish Council. This was proposed by Councillor Barker and seconded by Councillor Jones. Unanimous.</p>
<b>1435/2</b>	<p><b>Approval of Payments.</b> The Parish Council approved the following payments:</p> <ul style="list-style-type: none"> <li>• 100751 – EON - Street Lighting £184.70</li> <li>• 100752 – 4 Counties – Grass cutting £240.00</li> <li>• 100753 – Peter Rowbotham – Pay and Expenses £514.26</li> <li>• 100754 – HMRC – PAYE for Clerk - £38.52</li> </ul> <p>The payments were proposed by Councillor Rumsey and seconded by Councillor Hogarth. Unanimous.</p>

1436	<p><b>Chairs Report</b></p> <p>The Cross-Border Liaison meeting had been held on 13<sup>th</sup> October 2016.</p> <p>The Chair asked for comments about the running of the meeting. It was thought that a public 'question time' at the end of the meeting might be worthwhile.</p>
1437	<p><b>Parish Clerks Business</b></p> <p>Consultations had been received from the County Council on priorities and from the Police and Crime Commissioner.</p> <p>A Housing Need survey is proposed for the village following the Councils request to look at the Braybrooke Road site for possible affordable housing .</p>
1438	<p><b>Date and Time of the next Parish Council Meeting</b></p> <p>Monday 5<sup>th</sup> December starting at 730pm.</p>
<p><i>The meeting finished at 2115</i></p>	

<p><i>Signed as a true and accurate record</i></p>	<p><b>Councillor Roseanne Steedman</b></p> <p><b>Chair</b>  <b>Great Oxendon Parish Council</b>  5 December 2016</p>
	<p><b>Peter Rowbotham</b></p> <p><b>Parish Clerk</b>  <b>Great Oxendon Parish Council</b>  5 December 2016</p> <p>077 1212 0231  <a href="mailto:parishcouncil@greatoxendon.org">parishcouncil@greatoxendon.org</a></p>

**Notice of application for a Premises licence  
under section 17 Licensing Act 2003.**

**Name of applicant: Stephen Fitzpatrick**

**Address of premises: The George Inn  
Harborough Road  
Great Oxendon  
LE16 8NA**

**It is proposed to** licence these premises for sale by retail of alcohol, recorded music Monday to Saturday 10:00 – 00:00 and Sunday 12:00 – 23:00; and live music Saturday 15:00 – 22:00 and Sunday 14:00 – 20:00.

Hours open to the public Monday to Saturday 10:00 – 00:30 and Sunday 12:00 – 23:30

New Year's Eve until 01:00

The full application can be inspected by contacting Daventry District Council.

Representations can be made between: 17 November and 14 December 2016

**IN WRITING to The Licensing Department at:  
Daventry District Council Offices  
Lodge Road  
DAVENTRY  
NN11 4FP**

**Email: [licensing@daventrydc.gov.uk](mailto:licensing@daventrydc.gov.uk)**

**Tel: 01327 302546 Fax:01327 302540**

**[www.northantslicensing.gov.uk](http://www.northantslicensing.gov.uk)**

**It is an offence knowingly or recklessly to make a false statement in connection with an application and the maximum fine for which a person is liable on summary conviction for the offence is not exceeding £5,000.**