

# Great Oxendon Parish Council

Councillors are hereby summoned to attend the Parish Council meeting to be held on  
Monday 8<sup>th</sup> April 2019 at 7.30pm

in the Village Hall, Main Street, Great Oxendon LE16 8NE

*The press and public are also invited to attend*

## AGENDA

*Papers to follow*

1. **Welcome**
2. **Apologies for absence and acceptance of apologies for absence**
  - 2.1 Consider any received apologies.
3. **Declarations of Interest**
  - 3.1 Receive any Members' declarations of interests on agenda items only
4. **Minutes of the previous meeting – 4<sup>th</sup> March 2019**
  - 4.1 Agree and sign the minutes of the Parish Council meeting of 4<sup>th</sup> March 2019
  - 4.2 Matters arising from the meeting
5. **Public Open Forum Session**
  - 5.1 This is an opportunity for Parish Residents to make brief representations or ask questions of the Parish Council. Each will be allowed up to five (5) minutes to address the Parish Council via the Chairman.
  - 5.2 Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
  - 5.3 Those who wish to comment on an agenda item are encouraged to do so at this time or they may ask the Chairman to be allowed to speak when the subject is raised.
6. **Urban Grass Cutting**
  - 6.1 Consider the quotes and appoint a contractor for the 2019 season.
7. **Finance – Payments**
  - 7.1 Authorise the monthly payments
    - EON – Street Light Maintenance - £44.84 (including VAT)
    - EON – Street Lighting Electricity £265.59 (including 5% VAT)
    - NCALC – Street Lighting Workshop - £150.00 (zero VAT)
    - Peter Rowbotham - Wages and expenses – £365.55
    - HMRC – PAYE – £222.00
8. **Finance – Transactions**
  - 8.1 Receive a list of all expenditure for 18/19
  - 8.2 Receive the bank reconciliation
  - 8.3 Receive the statement of reserves

**9. Question Time**

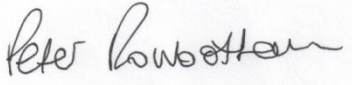
9.1 Receive any representations or questions on the business carried out during the meeting.  
*Up to five minutes is allowed per person to address the Parish Council via the Chairman.*

**10 Urgent matters for report only**

(Notified to the Chairman before the meeting)

**11. Dates of future meetings**

11.1 Monday 13<sup>th</sup> May 2019 (Annual Meeting of the Council)



**Peter Rowbotham**  
**Clerk to the Council**  
31<sup>st</sup> March 2019

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