

Great Oxendon Parish Council

Councillors are hereby summoned to attend the Parish Council meeting to be held on
Monday 14th January 2019 at 7.30pm

in the Village Hall, Main Street, Great Oxendon LE16 8NE

The press and public are also invited to attend

AGENDA

Papers to follow

1. **Welcome**
2. **Apologies for absence and acceptance of apologies for absence**
 - 2.1 Consider any received apologies.
3. **Declarations of Interest**
 - 3.1 Receive any Members' declarations of interests on agenda items only
4. **Minutes of the previous meeting**
 - 4.1 Agree and sign the Minutes of the Parish Council meeting held on 3rd December 2018
 - 4.2 Matters arising from the meeting
5. **Public Open Forum Session**
 - 5.1 This is an opportunity for Parish Residents to make brief representations or ask questions of the Parish Council. Each will be allowed up to five (5) minutes to address the Parish Council via the Chairman.
 - 5.2 Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
 - 5.3 Those who wish to comment on an agenda item are encouraged to do so at this time or they may ask the Chairman to be allowed to speak when the subject is raised.
6. **Community Safety**
 - 6.1 Receive a report on any recent [ASB and Crime](#) within the Parish
7. **Highways & Footpaths**
 - 7.1 Receive an update on the Grant application for the A 508 Traffic Calming scheme
 - 7.2 Receive any other highway issues to be reported by the Clerk to NCC Street Doctor
8. **Community matters**
 - 8.1 Consider the opportunity to utilise a Village Warden within Great Oxendon.
9. **Consultations**
 - 9.1 Northamptonshire County Council's 2019-20 [Budget Consultation](#)
 - 9.2 [Consultation](#) on the proposed changes to the provision of Northamptonshire Libraries

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10. Finance

- 10.1 Authorise the monthly payments
- 10.2 Receive the bank reconciliation
- 10.3 Receive the statement of reserves
- 10.4 Agree the budget and Great Oxendon Parish Precept for 2019/2020.

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11. Parish Clerk's Report

- 11.1 Receive a report from the Parish Clerk (including any correspondence)

12. Question Time

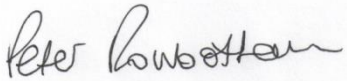
- 12.1 Receive any representations or questions on the business carried out during the meeting.
Up to five minutes is allowed per person to address the Parish Council via the Chairman.

13. Urgent matters for report only

(Notified to the Chairman before the meeting)

14. Dates of future meetings

- 14.1 Monday 4th February 2019
- 14.2 Monday 4th March 2019
- 14.3 Monday 8th April 2019 (Annual Meeting of the Parish)
- 14.4 Monday 13th May 2019 (Annual Meeting of the Council)



Peter Rowbotham
Clerk to the Council
8th January 2019

10 Shelland Close
Market Harborough
Leicestershire
LE16 7X
077 1212 0231
Email: parishcouncil@greatoxendon.org



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Great Oxendon Parish Council

Minutes of the Parish Council Meeting held on 3rd December 2018

Present: Councillor Steedman, Councillor Rumsey, Councillor Barker, Councillor Evans, Councillor Carolyn Jones, ,
Councillor Dr Jones Councillor Stephen Hogarth and Councillor Patel Brown (From 805pm).

Apologies:

Parish Clerk: Peter Rowbotham

Also Present: 0

Members of the Public: 3

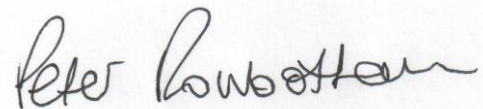
1894	<p><u>Welcome</u> Councillor Steedman welcomed everyone to the Parish Council meeting.</p>
1895	<p><u>Apologies for Absence</u> Councillor Patel Brown would be joining the meeting later because of another commitment.</p>
1896	<p><u>Declarations of any Personal & Prejudicial Interests</u> None declared.</p>
1897	<p><u>Minutes of the Meeting held on 12th November 2018 and any Matters Arising</u> The minutes of the meeting of 12th November 2018 had been agreed by the Parish Council and were signed by the Chairman. This was proposed by Councillor Evans and seconded by Councillor Carolyn Jones. Unanimous.</p>
1898	<p><u>Matters Arising from the meeting of 12th November 2018</u> EON will be carrying out a survey of the street lights to provide a budget figure to bring all of the existing lamps to the current specification. EON will also prepare a draft scheme to improve the lighting in those areas in need of enhancing. The report will be brought back to a future meeting of the Parish Council for consideration.</p> <p>An email had been sent to Daventry District Council outlining the Parish Council's response to the Community Governance consultation.</p> <p>The grant application for the A508 traffic calming scheme had been resubmitted.</p> <p>The fly tipping had been removed from the layby on the A508 by Daventry District Council.</p> <p>A short article regarding community litter pickers had been submitted to the Parish Newsletter for publication. Litter pickers could be purchased from Amazon or ESPO.</p> <p>A plan was requested showing the proposed location of the new bench and the revised location of the grit bin.</p>

<p>1899</p>	<p><u>Public Open Forum</u></p> <p>No members of the public were present at the meeting.</p>																														
<p>1900</p>	<p><u>Community Safety</u></p> <p>Councillor Barker reported the latest crime data within the proximity. He reported that the Youth Club Storage Shed had been broken into with an estimated loss of goods with a replacement value of over £1,000.</p>																														
<p>1901</p>	<p><u>Highways and Footpaths</u></p> <p>The overhanging trees on the A508 was still an outstanding task for the resident.</p> <p>The new Litter bin in the lay by was being well used. There was little evidence of litter in the surrounding area.</p> <p>There was an ongoing issue of parking on the pavement leading to obstruction to the pedestrian. It was agreed that a standard letter be prepared for residents asking for cooperation. This was proposed by Councillor Carolyn Jones and seconded by Councillor Rumsey. Unanimous.</p>																														
<p>1902</p>	<p><u>Community Matters</u></p> <p>The possibility of having a Village Warden was discussed. The Parish Clerk would seek advice from NCALC on this matter on the best way to put this in place.</p> <p>Four litter bins were being manufactured for the Parish Council at a cost of £80 each. This was proposed by Councillor Barker and seconded by Councillor Evans. Unanimous.</p> <p>The Welcome leaflet was being progressed. The church details were to be updated including the Vicar and Church Warden.</p> <p>The light in the telephone box needed restoring. This could be done in the planned refurbishment works.</p>																														
<p>1903</p>	<p><u>Neighbourhood Planning</u></p> <p>This matter would be put on-hold until further notice and would be subject to a special meeting date.</p>																														
<p>1904</p>	<p><u>Payments</u></p> <p>The payment list was approved. This was proposed by Councillor Dr Jones and seconded by Councillor Robert Barker.</p> <table border="1" data-bbox="280 1626 1420 1928"> <thead> <tr> <th>Payee</th> <th>Item</th> <th>Charges</th> <th>VAT</th> <th>Total</th> <th>Powers</th> </tr> </thead> <tbody> <tr> <td>4 Counties</td> <td>2 cuts and strimming</td> <td>£250.00</td> <td>0</td> <td>£250.00</td> <td>HA 1980 s 96</td> </tr> <tr> <td>BT Group*</td> <td>Broadband - Village Hall</td> <td>£44.40</td> <td>£8.88</td> <td>£53.28</td> <td>LGA 1972 s111</td> </tr> <tr> <td>PWLB</td> <td>Loan Payment</td> <td>£914.78</td> <td>0</td> <td>£914.78</td> <td>LGA 1972 s133</td> </tr> <tr> <td colspan="4" style="text-align: right;">Total spending this month</td> <td>£1,218.06</td> <td></td> </tr> </tbody> </table>	Payee	Item	Charges	VAT	Total	Powers	4 Counties	2 cuts and strimming	£250.00	0	£250.00	HA 1980 s 96	BT Group*	Broadband - Village Hall	£44.40	£8.88	£53.28	LGA 1972 s111	PWLB	Loan Payment	£914.78	0	£914.78	LGA 1972 s133	Total spending this month				£1,218.06	
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1905	<p><u>Bank Reconciliation</u></p> <p>The bank reconciliation indicated a total of £38,172.95 within the Community and Money Manager accounts. The report was noted by the Parish Council.</p>
1906	<p><u>Statement of Reserves</u></p> <p>The Statement of Reserves was noted by the Parish Council. There was £32,442.33 identified as either restricted or ear marked funds. There was £5,730.62 held within General Reserves.</p>
1907	<p><u>Budget Priorities 2019/2020</u></p> <p>The Parish Council asked that the budget include allocations for improved street lighting, A508 improvements, grass cutting, contracted services and ongoing broadband costs for the Village Hall.</p>
1908	<p><u>Parish Clerks Report</u></p> <p>There was no additional business to report.</p>
1909	<p><u>Question Time</u></p> <p>No members of the public were present at the meeting.</p>
1910	<p><u>Any Other Urgent Business</u></p> <p>None.</p>
1911	<p><u>Dates of the next Parish Council Meetings</u></p> <p>Monday 14th January 2018</p>

The meeting finished at 8:35pm

Signed as a true and accurate record



**Councillor Roseanne Steedman
Chair
Great Oxendon Parish Council**

14th January 2019

**Peter Rowbotham
Parish Clerk
Great Oxendon Parish Council
077 1212 0231
parishcouncil@greatoxendon.org
28th December 2018**

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Great Oxendon Parish Council

Monthly payments for authorisation

January 2019

	Payee	Item	Charges	VAT	Total	Powers
01	BT (DD 24 th Dec)	Broadband	£44.40	£8.88	£53.28	LGA 1972 s111
02	EON	Electricity Street Lights	£218.65	£10.93	£229.58	HA 1980 s301
03	Multi Signs	NW Signs	£196.25	£39.25	£235.50	LG & R Act 1997 s31
04	EON	Maintenance Street Lights	£37.37	£7.47	£44.84	HA 1980 s301
05	Peter Rowbotham	Salary Q3	£333.15	0	£333.15	LGA 1972 s 112
06	HMRC	PAYE Q3	£222.00	0	£222.00	LGA 1972 s112
07	Peter Rowbotham	Work related expenses	£9.45	0	£9.45	LGA 1972 s112
			Total spending this month		£1,127.80	

BANK RECONCILIATION**PAPER C****SUMMARY**

30-Nov-18 Community Account Balance	£	5,727.88
30-Nov-18 Money Manager Account Balance	£	32,445.07
Total bank balance:	£	38,172.95

RECEIPTS

Precept Income from DDC	£	-
Grants		
Northants County Council - Grass Cutting		
CIL Payments		
VAT rebates from HMRC		
Other income		
Interest from Money Manager Account	£	16.18
Total cash in	£	16.18

EXPENDITURE

Staff Costs		0.00
All other payments		53.28
Loans		0.00
Total cash out	£	53.28

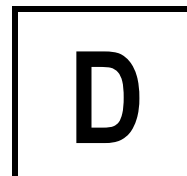
Total: **£ 38,135.85****ACTUAL CASH IN BANK ACCOUNTS**

31-Dec-18 Community Account Balance	£	5,674.60
31-Dec-18 Money Manager Account Balance	£	32,461.25
Total bank balance	£	38,135.85

UNPRESENTED CHEQUESTotal unpresented cheques **£ -****£ 38,135.85***signed:*

Chair:	Date:
Parish Clerk	Date:

Great Oxendon Parish Council



Statement of Reserves

31st December 2018

	Budget	Spend	Balance
Restricted Funds			
Community Infrastructure Levy	£ 6,607.33	0.00	6,607.33
	6,607.33	0.00	6,607.33
Earmarked Reserves			
A 508 Improvements	17,235.00	0.00	17,235.00
Speed Activated Sign A508	4,800.00	0.00	4,800.00
BT Box	800.00	0.00	800.00
Street Lights	3,000.00	0.00	3,000.00
	25,835.00	0.00	25,835.00
	£ 32,442.33	£ -	£ 32,442.33

Total amount as at 31st December 2018

Revenue Account	£ 5,674.60
Capital Account	£ 32,461.25
Total Cash in Bank	£ 38,135.85
Less Earmarked & Restricted	£ 32,442.33
Less Virements to date	£ -
Balance	£ 5,693.52

Parish Council Budget for 2019/2020

Running Costs	
Staff Costs	2300
Training	250
Office Expenses/ Printing & Scanning	250
Subscriptions (NCALC)	250
Village Hall Hire	240
Broadband	550
STAFF COSTS TOTAL	3840
Finance	
Loan	1850
Insurance	400
Audit	400
FINANCE COSTS TOTAL	2650
Duties & Powers	
Grants	1500
Street Lighting Maintenance	220
Street Lighting Electricity	1000
Street Scene Contractor payments	2500
Grass Cutting Contractor payments	2500
Defibrillator (inc training)	300
Assets	800
DUTIES & POWERS TOTAL	8820
TOTAL REVENUE SPEND	£15,310
Income	
Bank Interest	60
Precept	14,870
NCC Highway Grass Cutting	380
TOTAL REVENUE INCOME	£15,310
Capital Projects (Earmarked reserves)	
CIL Scheme (to be decided)	6,607.33
A508 Traffic Calming (subject to DDC Grant)	15,400
A508 Other improvements	5,467
Street Lighting Upgrades	5,000
CAPITAL PROJECTS TOTAL	£32,474.33
General Reserve carried forward to 19/20	£4,400