

GREAT OXENDON PARISH COUNCIL

**Councillors are hereby summoned to attend the Annual Parish Council Meeting to be held on
Monday 13th May 2019 at 7.30pm
The Village Hall, Main Street, Great Oxendon LE16 8NE**

The press and public are also invited to attend

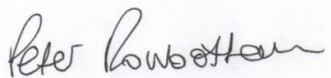
AGENDA

*Papers
attached*

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|------------|--|--|------------------------------|
| 1. | Welcome | | |
| 2. | Election of Chairman to the Parish Council
2.1 To elect a Chairman for the Parish Council for 2019/2020
2.2 To receive the Chairman's Declaration of Acceptance | | |
| 3. | Apologies for Absence
3.1 To consider any received apologies | | |
| 4. | Declarations of Interest
4.1 Members' declarations of interests on agenda items only | | |
| 5. | To sign the minutes of the previous meeting and the Annual Parish Meeting
5.1 Council meeting of 8 th April 2018
5.2 Annual meeting of the Parish Meeting of 8 th April 2018 | | A
B |
| 6. | Election of Vice Chairman to the Parish Council | | |
| 7. | To review and agree the Calendar of meetings for the municipal year 2019/2020 | | C |
| 8. | Election of Parish Council Representatives
8.1 Village Hall Representative
8.2 Cross Border Liaison Group Representative
8.3 Planning
8.4 Highways, Footpaths & Trees
8.5 Police & Community Safety
8.6 Environment
8.7 Community
8.8 Finance | | |
| 9. | To confirm the banking arrangements and signatories for the Parish Council Mandate | | D |
| 10. | To review and agree the following documents (Annual Review)
10.1 Members Code of Conduct
10.2 Standing Orders
10.3 Financial Regulations
10.4 The Asset & Land Register
10.5 The Risk Register
10.6 The Councils Complaints Procedure
10.7 Freedom of Information Model Publication Scheme
10.8 the Data Protection Policy
10.9 Data Breach Policy
10.10 Records Retention Policy | | On line
documents |
| 11. | To review and agree the list of the Council's annual subscription
11.1 Northamptonshire County Association of Local Councils | | |

- 12. Agree the Local Government salary scales for 2019 /2020**
 12.1 Agree the local implementation of the revised salary scales for local government
 12.2 Agree the home working allowance for 2019/ 2020
- 13. To consider and confirm the insurance arrangements for 2019 /2020**
 13.1 Agree the Councils chosen insurer for 2019/2020
 13.2 Agree the payment of the premium
- 14. To receive the Accounts for 2018/2019**
 14.1 Note the Expenditure for 2018/2019
 14.2 Note the Receipts for 2018/2019
 14.3 Note Bank Reconciliation for 2018/2019
 14.4 Note the Reserves at 31st March 2019
- 15. Annual Governance and Accountability Return 2017/2018**
 15.1 Agree that the Parish Council certifies itself as exempt from the limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015
 15.2 Note that the Annual Return & Audit report will be presented at the next meeting on 3rd June 2019.
- 16. Any other urgent business**
 16.1 Authorise any urgent payments
 16.2 Consider any actions for the proposed MPs visit
- 21. To note the dates of Future Meetings:**
- Monday 3rd June 2019
 - Monday 8th July 2019
 - Monday 19th August 2019
 - Monday 9th September 2019
 - Monday 7th October 2019
 - Monday 11th November 2019
 - Monday 2nd December 2019
 - Monday 13th January 2020
 - Monday 3rd February 2020
 - Monday 6th April 2020 (Parish Meeting & Parish Council)
 - Monday 11th May 2020 (Annual Meeting)

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Mr Peter Rowbotham
Clerk to the Council
2nd May 2019

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