

# Great Oxendon Parish Council

Councillors are hereby summoned to attend the Parish Council meeting to be held on  
Monday 3<sup>rd</sup> June 2019 at 7.30pm

in the Village Hall, Main Street, Great Oxendon LE16 8NE

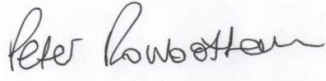
*The press and public are also invited to attend*

## AGENDA

*Papers to follow*

1. **Welcome**
2. **Apologies for absence and acceptance of apologies for absence**
  - 2.1 Consider any received apologies.
3. **Declarations of Interest**
  - 3.1 Receive any Members' declarations of interests on agenda items only
4. **Minutes of the previous meeting**
  - 4.1 Agree and sign the Minutes of the Annual Parish Council meeting held on 13<sup>th</sup> May 2019 **A**
  - 4.2 Matters arising from the meeting
5. **Vice Chairman**
  - 5.1 To elect a Vice Chairman of the Parish Council
6. **Public Open Forum Session**
  - 6.1 This is an opportunity for Parish Residents to make brief representations or ask questions of the Parish Council. Each will be allowed up to five (5) minutes to address the Parish Council via the Chairman.
  - 6.2 Although the Parish Council will endeavour to answer all questions put to it, persons asking questions should not expect immediate answers, but rather a formal written response in due course.
  - 6.3 Those who wish to comment on an agenda item are encouraged to do so at this time or they may ask the Chairman to be allowed to speak when the subject is raised.
7. **Community Safety**
  - 7.1 Receive a report on any recent [ASB and Crime](#) within the Parish  
(One Crime reported -other theft - reported in March 2019)
8. **Highways, Footpaths and Trees**
  - 7.1 Receive an update on the A 508 Traffic Calming scheme – Plan attached **B**
  - 7.2 Receive any other highway issues to be reported by the Clerk via the Fix My Street App
  - 7.3 Receive a report from Kate Oriel (Footpaths)
8. **Community Engagement**
  - 8.1 Discuss the feedback from the Coffee Morning with Chris Heaton Harris MP
  - 8.2 Consider any other community engagement issues

- 9. Environment – (Management of the outdoor surroundings)**  
 9.1 Receive a report on any environmental matters  
 9.2 Consider actions to facilitate a regular Village Clean
- 10. Reports of the Parish Council Representatives**  
 10.1 Village Hall Representative  
 10.2 Cross Border Liaison Group
- 11. Planning**  
 11.1 Consider any planning applications that have been received for consultation purposes  
 11.2 Consider any other planning issues
- 12. Finance**  
 12.1 Authorise the monthly payments
- BHIB – Insurance - £379.85 (no VAT)
  - Countrywide Grounds Maintenance – 30<sup>th</sup> April cut - £420 plus £84 VAT - £504
  - NCALC – Annual Membership and Audit - £422.79 (no VAT)
- 12.2 Receive the bank reconciliation C  
 12.3 Receive the statement of reserves D  
 12.4 Receive a budget report E  
 12.5 Review and agree the Councils system of Internal Control F
- 13. Finance - Annual Governance and Accountability Return 2018/ 2019**
- 13.1 Consider the findings of the Internal Auditor G  
 13.2 Complete and approve the Annual Governance Statement H  
 13.3 Consider and approve the Accounting Statement I  
 13.4 Note the dates for the exercise of public rights (17<sup>th</sup> June 2019 to 16<sup>th</sup> July 2019) J
- 14. Parish Clerk’s Report**  
 14.1 Receive a report from the Parish Clerk (including any correspondence)
- 15. Parish Council Noticeboard**  
 15.1 Consider the procurement of a Parish Council Noticeboard
- 16. Question Time**  
 16.1 Receive any representations or questions on the business carried out during the meeting.  
*Up to five minutes is allowed per person to address the Parish Council via the Chairman.*
- 17. Urgent matters for report only**  
 (Notified to the Chairman before the meeting)
- 18. Dates of future meetings**
- Monday 8<sup>th</sup> July 2019
  - Monday 19<sup>th</sup> August 2019
  - Monday 9<sup>th</sup> September 2019
  - Monday 7<sup>th</sup> October 2019
  - Monday 11<sup>th</sup> November 2019
  - Monday 2<sup>nd</sup> December 2019
  - Monday 13<sup>th</sup> January 2020
  - Monday 3<sup>rd</sup> February 2020
  - Monday 6<sup>th</sup> April 2020 (Parish Meeting & Parish Council)
  - Monday 11<sup>th</sup> May 2020 (Annual Meeting)



**Peter Rowbotham**  
**Clerk to the Council**  
27<sup>th</sup> May 2019

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