

Great Oxendon Parish Council

Minutes of the Annual Parish Council Meeting held on 7th October 2019

Village Hall, Main Street, Great Oxendon

Present: Councillor Steedman, Councillor Barker, Councillor Carolyn Jones, Councillor Hogarth, Councillor Evans (from 8pm), Councillor Debbie Jones and Councillor Patel Brown

Apologies Councillor Rumsey

Absent:

Also Present: Peter Rowbotham (Parish Clerk)

Members of the Public: 3

2090 Welcome

Councillor Steedman welcomed everyone to the October meeting of the Great Oxendon Parish Council.

2091 Apologies

Apologies had been recorded from Councillor Rumsey. The apologies were accepted by the meeting.

2092 Declarations of any Personal & Prejudicial Interests

None declared.

2093 Minutes of the Meeting held on 9th September 2019 and any matters arising

The minutes of the Parish Council of 9th September 2019 were accepted as a true and accurate record. The minutes were proposed by Councillor Stephen Hogarth and seconded by Councillor Barker. Unanimous.

Matters Arising

The planning application DA/2019/0571 (New detached garage with studio/gym at Holly Cottage 41, Main Street) had been withdrawn.

The Road Closure for the traffic calming works would be from 4th November 2019.

2094 Public Open Forum Session

The level of street lighting within the village was raised as a matter to be addressed. The Parish Council was considering the options and priorities after the completion of the traffic calming scheme.

The use of the existing noticeboard for all Parish Council business was raised. It was agreed that the agenda and minutes and other notices should be displayed there. However, the size of the board and the display of other community notices made this difficult. The Parish Council would be purchasing a new larger board to allow the easy display of all public information. This would be progressed after the budget was reviewed in December. The Clerk was provided with the code for the existing noticeboard to allow easy access.

2095 Housing

Matthew Tilbrook of Woolbro Homes addressed the Parish Council regarding the development of a possible housing site off Braybrooke Road. With the housing demand figures already being met within the Daventry Local Plan area any proposal must now have the full support of the Parish Council in order to progress. A draft plan of the site was circulated. Access from a road adjoining 7 Braybrooke Road was indicated.

The site would provide between 8 and 10 houses with 40% of the site being classed as 'affordable' accommodation. Houses on this site would therefore be a mix of private and affordable units. A topographical survey had been carried out on the site. The design of the houses would be sympathetic and attractive to the locality and would meet the requirement of the adopted Great Oxendon Design Guide.

It was noted that the Parish Council would be in receipt of CIL money should this development go ahead.

Discussions with Mr Tilbrook raised some areas to address including vehicular access, removal of any trees and the impact on adjoining properties.

Mr Tilbrook was thanked for his presentation and the Parish Council would feedback on the proposal at a later date.

2096 Grant Applications

Village Hall – The application circulated with the agenda was withdrawn and a fresh application would be submitted for future consideration. The revised submission will not now be requesting 100% of the funding.

Great Oxendon Church – An application had been submitted for 'one off' grounds maintenance works. It was agreed that a grant of £600 be awarded to the Oxendon Parochial Church Council. This would be paid upon submission of the successful quote and invoice. This payment was made in accordance with the s137 of the 1972 Local Government Act. This was proposed by Councillor Carolyn Jones and seconded by Councillor Debbie Jones. Unanimous.

2097 Community Safety

The numbers of reported crimes for Daventry District for August 2019 had been released. This totalled 571 crimes across the District with 1 reported crime (ASB) within the Parish.

It was understood that two people had been charged with the recent theft and slaughtering of sheep within the Northants area.

2098 Highways, Street Lighting, Footpaths and Trees

It was reported that the trees at the bottom of Main Street had been cut back. More work was in progress.

The road closures had been confirmed for the traffic calming works.

2099 **Community Engagement/ Newsletter/ Consultations**

The West Northants Strategic Plan consultation exercise would close on 11th October. The Clerk was asked to complete the consultation form on behalf of the Parish Council. There was concerns expressed with the business case for the proposed Northampton to Market Harborough railway line together with the possible impact on the environment.

2100 **Environment**

Daventry District Council had been working to resolve the owner's storage of waste materials on his land on Harborough Road.

The new litter bins would only be emptied by Daventry District Council on a rechargeable basis. Details of the sites would be provided to Daventry District Council for a formal fixed price..

The grass cutting frequency was discussed. Ideally this should be cut every two weeks but only if affordable. This could be looked at as part of the budget setting process.

2101 **Parish Councils Representatives Reports**

Village Hall - Nothing to report

Cross Borders – Nothing to report

2102 **Planning & Licensing**

Nothing to report

2103 **Monthly Transaction (Including Approval of Payments)**

The list of financial transactions and payments for September 2019 was approved by the Parish Council. All invoices for payment had been examined, verified and certified by the Parish Clerk in accordance with the Financial Regulation 5.3.

		Net Amount	VAT	Total	Powers
		£	£	£	
Direct Debit Payments - Financial Reg 6.7					
BT	Broadband (24th September)	45.90	9.18	55.08	LGA 1972 s111
Payments for approval - Financial Regulation 5.2 (via BACS)					
Peter Rowbotham	Salary and Office Expenses Q2	621.40	0.00	621.40	LGA 1972 s112
HMRC	PAYE /NI	1.20	0.00	1.20	LGA 1972 s112
GO Village Hall	Rent for meetings	220.00	0.00	220.00	LGA 1972 s111
EON	Street Lighting Maintenance	37.37	7.47	44.84	PCA 1957 s3
EON	Electricity	269.96	13.50	283.46	PCA 1957 s3

Countrywide	Grass Cutting - August	420.00	84.00	504.00	HA 1980 s96
Total Expenditure this month		1,615.83	114.15	1,729.98	
Receipts					
HSBC	Interest from Capital Account	16.20	0.00	16.20	LGA 1972 s111
DDC	Precept Second Instalment	7,435.00	0.00	7,435.00	LGA 1972 s111
Total Income this month		7,451.20	0.00	7,451.20	

This was proposed by Councillor Barker and seconded by Councillor Debbie Jones. Unanimous.

2104 Bank Reconciliation

The Bank Reconciliation Report for 31st August 2019 was noted by the Parish Council. This indicated £15,430.91 within the Revenue Account (Community Account) and £32,493.63 within the Capital Account (Money Manager Account).

2105 Statement of Reserves

The Statement of Reserves was noted by the Parish Council. This indicated £6,607.33 within restricted funds and £34,935.00 within earmarked reserves. A grant of £9,100 was expected from the Daventry District Council for the traffic calming scheme.

2106 Budget Monitoring

The rolling budget report was noted by the Parish Council. There were no areas to highlight. Cash flow would be an issue during the next few months.

2107 Parish Clerks Report

Nothing to report

2108 Street Lighting

The street lighting options, and costs had been highlighted. This would be discussed at a future meeting when then the budget position would be clearer.

2109 Question Time

No members of the public were present at this stage of the meeting.

2110 Any Other Urgent Business

There was no urgent business.

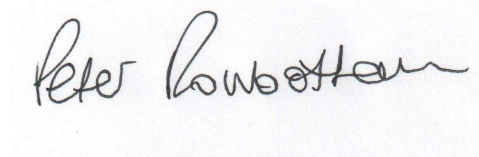
2111 Future Dates of Parish Council Meetings

- Monday 11th November 2019
- Monday 2nd December 2019
- Monday 13th January 2020
- Monday 3rd February 2020

- Monday 2nd March 2020
- Monday 6th April 2020 (Parish Meeting & Parish Council)
- Monday 11th May 2020 (Annual Meeting)

The meeting finished at 10.00pm

Signed as a true and accurate record



Councillor Roseanne Steedman
Chair
Great Oxendon Parish Council
11th November 2019

Peter Rowbotham
Parish Clerk
Great Oxendon Parish Council
077 1212 0231
parishcouncil@greatoxendon.org
1st November 2019