

## Great Oxendon Parish Council

### Minutes of the Annual Parish Council Meeting held on 19<sup>th</sup> August 2019

#### Village Hall, Main Street, Great Oxendon

**Present:** Councillor Rumsey, Councillor Barker, Councillor Carolyn Jones, Councillor Hogarth, Councillor Evans, Councillor Debbie Jones and Councillor Patel Brown.

**Apologies** Councillor Steedman

**Absent:**

**Also Present:** Peter Rowbotham (Parish Clerk)

**Members of the Public:** 0

**2045**      **Welcome**

Councillor Rumsey welcomed everyone to the August meeting of the Great Oxendon Parish Council.

**2046**      **Apologies**

Apologies had been recorded from Councillor Steedman. The apologies were accepted by the meeting.

**2047**      **Declarations of any Personal & Prejudicial Interests**

None declared.

**2048**      **Minutes of the Meeting held on 8<sup>th</sup> July 2019 and any matters arising**

The minutes of the Parish Council of 8<sup>th</sup> July 2019 were accepted as a true and accurate record. The minutes were proposed by Councillor Evans and seconded by Councillor Barker. Unanimous.

**Matters Arising**

**Minute 2032.** The County Council had responded to the Parish Council's concerns regarding the commencement of works at the development at Wormslade Farm. In order to lawfully commence development, it was necessary to satisfy the legal requirements in section 56(4) of the Town and Country Planning Act 1990. The laying of foundations for the site office was sufficient to meet this legal requirement. The developer can now continue with the development in a timescale that suits the business needs. However, before they do anything more substantive on site, they have to discharge the remaining planning conditions and make the improvements to the highway and access. It was possible that there are still business matters to conclude relating to this project which are outside the planning remit.

**Minute 2025.** An email had been sent to the Windfarm Trust regarding availability of community project funding.

**Minute 2028.** A meeting was to be held with the Contractor to carry out a range of tasks within the Village.

**2049 Public Open Forum Session**

No one was in attendance for the Open Forum Session.

**2050 Community Safety**

The numbers of reported crimes for Daventry District for May had been released. This totalled 531 crimes across the District with no reported crime within the Parish. There were clear concerns within the farming community with the theft and butchering of sheep. This had received considerable media coverage.

A local Policing Update had been received by the Chairman and this would be circulated to all Councillors.

It was understood that the Chief Constable was restructuring the local Police Service to match the boundaries and structure of the new unitary Councils.

**2051 Highways, Footpaths and Trees**

Local fly tipping had been reported and dealt with by the Daventry District Council.

Some overgrown footpaths/ Rights of Way had been reported and a response was awaited.

A resident had been contacted regarding an overgrown hedge and a meeting would take place to discuss possible actions.

Inconsiderate parking was an ongoing issue, but the Parish Council had very limited legal powers to deal with this. The Parish Council asked the Clerk to send a letter to a resident asking to cooperate with the considerate parking initiative.

The Grass Cutting Contractor had twice missed the Braybrooke Road and also an area on Farndon Road. This would be taken up with the Company.

The County Council had requested a site plan and the insurance details prior to installing a seat on the corner of Braybrooke Road.

**2052 Community Engagement**

The Welcome newsletter would need sending out to those who had recently moved in. The difficulty in obtaining new resident information was discussed.

**2053 Environment**

The Clerk would email Daventry District Council regarding the inclusion of emptying the new bins into the new street cleaning contract.

There was a problem with lids on the new bins and these would be lubricated.

**2054 Parish Councils Representatives Reports**

There was nothing to report from the Village Hall Committee.

The Cross-Border Parish Liaison Group had met on 24<sup>th</sup> July 2019. Items discussed included road Issues within Harrington, Sheep thefts, Gypsy and Travellers and the Neighbourhood Plan. A Neighbourhood Plan was being developed using available grants.

The Parish Council asked that the Neighbourhood Plan be added to a future agenda for discussion. A local Neighbourhood Planning Specialist would be invited along to talk through the process.

**2055**      **Planning Application Consultation**  
**DA/2019/0571**  
**Detached Garage with Studio/ Gym over**  
**Holly Cottage, 41 Main Street, Great Oxendon**

The Parish Council objected to the size and scale of this development which was considered disproportionate for the site. This was considered contrary to Planning Policy EN42 within the adopted Local Plan. The Parish Council also expressed concern that landscaping within the site had been removed prior to any consideration. This was proposed by Councillor Evans and seconded by Councillor Carolyn Jones. Unanimous.

**2056**      **Planning Consultation – West Northamptonshire Strategic Plan**

This matter was deferred to allow time for the documents to be reviewed and understood by the Parish Councillors. The public exhibition would take place at Naseby Village Hall on Wednesday 18 September. The deadline for comments was 11<sup>th</sup> October 2019.

**2057**      **Licensing Application – Country Bumkin Yurts, Harborough Road, Great Oxendon**

The Parish Council had no objections to the proposal. This was proposed by Councillor Barker and seconded by Councillor Carolyn Jones. Unanimous.

**2058**      **Monthly Payments**

The list of financial transactions and payments for July 2019 was approved by the Parish Council. All invoices for payment had been examined, verified and certified by the Parish Clerk in accordance with the Financial Regulation 5.3.

It was agreed that the Clerk negotiate with the County Council to pay the traffic calming invoice in two instalments. This is to ensure adequate cash flow to maintain working revenue within the account.

This was proposed by Councillor Debbie Jones and seconded by Councillor Carolyn Jones. Unanimous.

		Net Amount	VAT	Total	Powers
		£	£	£	
<b>Direct Debit Payments - Financial Reg 6.7</b>					
BT	Broadband (24th July)	45.90	9.18	55.08	LGA 1972 s111
<b>Retrospective Payments - Financial Reg 5.5. (via BACS)</b>					
Nil					
<b>Payments for approval - Financial Regulation 5.2 (via BACS)</b>					
NCC	Traffic Calming	37,048.84	7,409.77	44,458.61	HA 1980 s274A

Countrywide	Grass Cutting - June and July	840.00	168.00	1,008.00	HA 1980 s96
<b>Cheque Payments</b>					
Nil					
<b>Total Expenditure this month</b>		<b>37,934.74</b>	<b>7,586.95</b>	<b>45,521.69</b>	
<b>Receipts</b>					
Nil					
<b>Total Income this month</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Bank Transfer - Capital to Revenue</b>					
Nil					
<b>Total transferred to revenue this month</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Bank Transfer - Revenue to Capital</b>					
Nil					
<b>Total transferred to capital this month</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

**2059 Bank Reconciliation**

The Bank Reconciliation Report for 28<sup>th</sup> June 2019 was noted by the Parish Council. This indicated £8,926.48 within the Revenue Account (Community Account) and £32,493.63 within the Capital Account. (Money Manager Account).

**2060 Statement of Reserves**

The Statement of Reserves was noted by the Parish Council. This indicated £6,607.33 within restricted funds and £25,835.00 within earmarked reserves. A grant of £9,100 was expected from the Daventry District Council for the traffic calming scheme.

**2061 Budget Monitoring**

The rolling budget report was noted by the Parish Council. There were no areas to highlight. Cash flow would be an issue during the next few months.

**2062 Parish Clerks Report**

The District Council had set up a new task panel dealing with climate change. A public meeting would be organised to discuss this with the community. The Parish Council discussed the practicalities of having solar panels on the Village Hall roof.

The Community Projects Officer from the Housing Team at Daventry District Council had informed the Parish Council of a new 24-hour HMO reporting hotline. (Issues with Houses in Multiple Occupation)

A range of updates had been recently received included NCALC Briefings and a Monitoring Officer report. These updates would be circulated to Parish Councillors.

**2063 Grant Applications**

The two Grant Applications would be deferred until after the financial implications of the traffic calming scheme were known. Maintaining cash flow was the immediate priority.

A representative of the Church would be invited to explain the accounts including the use of the unrestricted funds.

**2064 Question Time**

No members of the public were present.

**2065 Any Other Urgent Business**

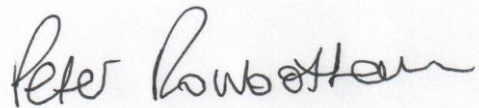
There was no urgent business.

**2066 Future Dates of Parish Council Meetings**

- Monday 9<sup>th</sup> September 2019
- Monday 7<sup>th</sup> October 2019
- Monday 11<sup>th</sup> November 2019
- Monday 2<sup>nd</sup> December 2019
- Monday 13<sup>th</sup> January 2020
- Monday 3<sup>rd</sup> February 2020
- Monday 2<sup>nd</sup> March 2020
- Monday 6<sup>th</sup> April 2020 (Parish Meeting & Parish Council)
- Monday 11<sup>th</sup> May 2020 (Annual Meeting)

*The meeting finished at 9.21pm*

*Signed as a true and accurate record*



**Councillor Roseanne Steedman**  
**Chair**  
**Great Oxendon Parish Council**  
 9<sup>th</sup> September 2019

**Peter Rowbotham**  
**Parish Clerk**  
**Great Oxendon Parish Council**  
 077 1212 0231  
[parishcouncil@greatoxendon.org](mailto:parishcouncil@greatoxendon.org)  
 3<sup>rd</sup> September 2019