

Great Oxendon Parish Council

Minutes of the Annual Parish Council Meeting held on 8th July 2019

Village Hall, Main Street, Great Oxendon

Present: Councillor Steedman, Councillor Rumsey, Councillor Barker, Councillor Carolyn Jones, Councillor Hogarth and Councillor Evans

Apologies Councillor Debbie Jones and Councillor Patel Brown.

Absent:

Also Present: Peter Rowbotham (Parish Clerk) and Richard Auger (DDC)

Members of the Public: 0

2022 **Welcome**

Councillor Steedman welcomed everyone to the July meeting of the Great Oxendon Parish Council.

2023 **Apologies**

Apologies had been recorded from Councillor Debbie Jones and Councillor Patel Brown. The apologies were accepted by the meeting.

District & County Councillor Cecille Irvine Swift was unable to attend the meeting as she had another commitment.

2024 **Declarations of any Personal & Prejudicial Interests**

None declared.

2025 **Minutes of the Meeting held on 13th May 2019 and any matters arising**

The minutes of the Parish Council of 3rd June 2019 were accepted as a true and accurate record. The minutes were proposed by Councillor Barker and seconded by Councillor Hogarth. Unanimous.

Matters Arising

The Cattle grid had been reported via the Fix my Street app. The seat licence for the corner of Braybrooke Road/ Harborough Road was now with the Northants County Council for consideration.

Chris Heaton Harris MP had responded to correspondence and suggested that the Parish Council contact the Wind Farm Trust direct regarding the funding of any community projects. Councillor Evans would now write to the Trust.

Councillor Carolyn Jones arrived at 745pm.

2026 Public Open Forum Session

Councillor Richard Auger asked the Parish Council to inform the local County Councillor when requests for work were not being progressed by County Council. Involving the elected members often had a positive impact on response times.

Councillor Auger said that the Police, under a new Chief Constable, is now more active in the dealing with unauthorised encampments. (s60 and s 61) Emergency 'stop off' places were now to be provided for travellers by the District Council but this facility would be for temporary use only. He added that any enforcement actions that are carried out by the statutory authorities would always be 'fair and robust'.

The new Daventry District Council traveller policy would be sent to the Parish Clerk by Councillor Richard Auger to share with Parish Councillors. Councillor Auger agreed that any ASB by the travelling community must be reported direct to the Police. He would always raise any matters of concern with the Police and Crime Commissioner.

The County Council remained under great financial pressure. Parishes and shadow elections for the new Council would take place in 2020 with the new unitary Council commencing in April 2021.

Thanks were recorded by the Chairman for Councillor Auger resolving the 'bins issue' upon Main Street. The Chairman also thanked Councillor Auger for his verbal report.

2027 Community Safety

The numbers of reported crimes for Daventry District for May had been released. This totalled 579 crimes across the District with 3 crimes taking place (ASB , Arson & Criminal Damage & Vehicle Crime) within the Great Oxendon Parish.

Crimes had also recently been committed at the local playing field on Braybrooke Road but did not appear in the current statistics.

2028 Highways, Footpaths and Trees

It was agreed that the Traffic Calming Scheme be progressed as indicated on the submitted drawing. The budget for the project was £34,440.03. This would be funded by the CIL funds, DDC Community Grant and the Parish Council's own Capital Budget. A contingency of 10% may be required although it was hoped that NCC would deliver on budget.

The Parish Council has the legal powers to fund traffic calming schemes using the Highways Act 1980 s274A.

The second gateway seemed to be omitted from the plan and this would be queried by the Parish Clerk. It was agreed to progress the traffic scheme and to incur the necessary expenditure from existing budgets. A 10% contingency sum would be allowed. This was proposed by Councillor Carolyn Jones and seconded by Councillor Rumsey. Unanimous.

Other Highway Issues

The footpath at the southbound bus stop to Northampton was impeded by overgrown bushes. This would be reported to the County Council although it may need resourcing by the Parish Council.

The footpath at the new houses on Harborough Road had not been reinstated.

A local contractor had looked at the following tasks which had been identified for action by the Parish Council:

- Fix planters to entrance gates, village hall and bus stop
- Re-establish the verge at the bottom of Main Street (Contractor unsure that this can be achieved)
- Trim back shrubs/overgrowth in A508 (opposite The George)
- Trim overgrown shrubbery around the southbound bus stop to Northampton
- Trim back hedge on Main Street – Left Hand Side
- Trim overgrowth on A508 between house on corner of Braybrooke Rd and The George.
- Clean road signs
- Clean out and disinfect the bus shelters

The contractor was willing to put a 3-man team in for 2 days to complete the works at a cost of £864.00. A meeting would be held with the Contractor to discuss the tasks.

The grass cutting contractor had not yet returned to Braybrooke Road although a revisit had been requested.

2029 Community Engagement

Nothing to report.

2030 Environment

Nothing to report.

2031 Parish Councils Representatives Reports

The Cross-Border Parish Liaison Group was to meet on 24th July 2019.

2032 Planning

There seemed be no sign of the work being started at the proposed Wormslade Farm Anaerobic Digester site. If this the development had not yet commenced, then this may be contrary to the planning permission conditions. The Parish Clerk would ask the Planning Officer what evidence had been submitted to confirm compliance with the planning decision.

2033 Monthly Payments

The list of financial transactions and payments for July 2019 was approved by the Parish Council. All invoices for payment had been examined, verified and certified by the Parish Clerk in accordance with the Financial Regulation 5.3. This was proposed by Councillor Barker and seconded by Councillor Evans. Unanimous.

| | | Net Amount | VAT | Total | Powers |
|--|-----------|------------|------|-------|---------------|
| | | £ | £ | £ | |
| Direct Debit Payments - Financial Reg 6.7 | | | | | |
| BT | Broadband | 44.40 | 8.88 | 53.28 | LGA 1972 s111 |

| Payments for approval - Financial Regulation 5.2 (via BACS) | | | | | |
|--|-------------------------------|-----------------|---------------|-----------------|---------------|
| Parish Clerk | Net Salary | 330.04 | 0.00 | 330.04 | LGA 1972 s150 |
| Parish Clerk | Expenses | 98.56 | 0.00 | 98.56 | LGA 1972 s151 |
| HMRC | PAYE | 219.60 | 0.00 | 219.60 | LGA 1972 s150 |
| EON | Street Lighting Maintenance | 37.37 | 7.47 | 44.84 | PCA 1957 s3 |
| EON | Electricity for Street Lights | 267.02 | 13.35 | 280.37 | PCA 1957 s3 |
| Country wide | Grass Cutting | 420.00 | 84.00 | 504.00 | HA 1980 s96 |
| Total Expenditure this month | | 1,416.99 | 113.70 | 1,530.69 | |

| Receipts | | | | | |
|--------------------------------|---------------|---------------|-------------|---------------|---------------|
| HSBC | Interest | 17.44 | 0.00 | 17.44 | LGA 1972 s111 |
| NCC | Grass Cutting | 383.69 | 0.00 | 383.69 | LGA 1972 s111 |
| Total Income this month | | 401.13 | 0.00 | 401.13 | |

2034 **Bank Reconciliation**

The Bank Reconciliation Report for 31st May 2019 was noted by the Parish Council. This indicated £9,522.86 within the Revenue Account (Community) and £32,476.19 within the Capital Account. (Money Manager)

2035 **Statement of Reserves**

The Statement of Reserves was noted by the Parish Council. This indicated £6,607.33 within restricted funds and £25,835.00 within earmarked reserves. A grant of £9,100 was expected from the Daventry District Council.

2036 **Budget Monitoring**

The rolling budget report was noted by the Parish Council. There were no areas to highlight.

2037 **Church Funding & Parish Council Budgets**

A paper outlining the Parish Council's responsibility regarding maintenance of the local church had been circulated. It was possible for the Parish Council to include a budget for the maintenance of the churchyard if there always a risk that residents could object to the precept being used in this way. Any grant would be treated on its own merits and the positive impact on the local community.

2038 **Parish Clerks Report**

Nothing to report.

2039 **Parish Council Noticeboard**

The Parish Council had a legal duty to display a range of notices including notice of meetings, accounts and elections. At present the Parish Council did not own a noticeboard but shared one with the Community. There was inadequate space within the existing boards and a new notice board had been identified as a requirement by the Parish Clerk. This could be wall mounted onto the Village Hall (subject

to permissions) and finished in Oak to blend in with the rural location. This was deferred pending the impact of the financial implications of the traffic calming scheme.

2040 Consultations – Rights of Way Improvement Plan

The Parish Council had noted the contents of the Rights of Way Improvement Plan. However, it had highlighted the lack of a funded action plan to deliver the improvements. Without such a funded plan there was a concern that the Plan would be ineffective. This would be fed back to the County Council.

2041 Question Time

No members of the public were present.

2042 Any Other Urgent Business

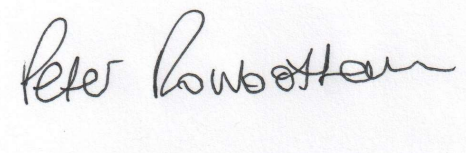
The Parish Council asked if the Village Hall wall clock could be fixed, perhaps with a self-winding mechanism installed.

2043 Future Dates of Parish Council Meetings

- Monday 9th September 2019
- Monday 7th October 2019
- Monday 11th November 2019
- Monday 2nd December 2019
- Monday 13th January 2020
- Monday 3rd February 2020
- Monday 2nd March 2020
- Monday 6th April 2020 (Parish Meeting & Parish Council)
- Monday 11th May 2020 (Annual Meeting)

The meeting finished at 9.25pm

Signed as a true and accurate record



Councillor Roseanne Steedman
Chair
Great Oxendon Parish Council
 19th August 2019

Peter Rowbotham
Parish Clerk
Great Oxendon Parish Council
 077 1212 0231
parishcouncil@greatoxendon.org
 12th August 2019