

## Great Oxendon Parish Council

### Minutes of the Annual Parish Council Meeting held on 11<sup>th</sup> November 2019

#### Village Hall, Main Street, Great Oxendon

**Present:** Councillor Steedman, Councillor Rumsey Councillor Barker, Councillor Carolyn Jones, Councillor Hogarth, Councillor Evans (from 8pm), Councillor Debbie Jones and Councillor Patel Brown

**Apologies**

**Absent:**

**Also Present:** Peter Rowbotham (Parish Clerk) and Gary Kirk from YourLocale.

**Members of the Public:** 1

**2112**      **Welcome**

Councillor Steedman welcomed everyone to the November meeting of the Great Oxendon Parish Council.

**2113**      **Apologies**

No apologies had been received.

**2114**      **Declarations of any Personal & Prejudicial Interests**

Councillor Rumsey – Item 7 Housing Sites and item 14, DA/2019/0791, 7 Braybrooke Road, Great Oxendon.

Councillor Patel Brown -. Item 7 Housing Sites and item 14, DA/2019/0791, 7 Braybrooke Road, Great Oxendon.

**2115**      **Minutes of the Meeting held on 7<sup>th</sup> October 2019 and any matters arising**

The minutes of the Parish Council of 7<sup>th</sup> October 2019 were accepted as a true and accurate record. The minutes were proposed by Councillor Dr Jones and seconded by Councillor Hogarth. Unanimous.

**2116**      **Public Open Forum Session**

No issues were raised.

**2117**      **Neighbourhood Planning**

Gary Kirk from YourLocale outlined the role of the consultancy business in supporting Parish Councils throughout the neighbourhood planning process. The local company had a proven track record and was working with a range of other parishes including Harrington and Clipston.

Mr Kirk talked about the transfer of planning powers down to a local level. The provision of housing was a key feature. There was an opportunity to provide a housing mix in addition to protecting open green space. One local parish had taken the opportunity to tackle climate change issues.

The adopted Neighbourhood Planning document would support the Daventry Local Plan and it would add the local detail to a broad strategic document. Without such a plan the locality could be subject to speculative planning applications.

There would be grant funding available which would be expected to cover the costs of plan preparation at Great Oxendon.

The Parish Council would need a Neighbourhood Plan Working Party (8-10 people) which would require terms of reference. This Group would include members of the community and be responsible for driving the Plan through to completion. The draft plan would be open to consultation, challenge and examination. All decisions would be evidence based and the examination would ensure that it was robust and conformed with other planning policies.

Mr Kirk was thanked for his presentation and this would be discussed at a future meeting.

*Councillor Patel Brown and Councillor Rumsey left the meeting and took no part in discussion or voting of the following two items.*

**2118 Housing**

Two potential housing sites had been identified for the provision of affordable housing within the village. The need for affordable housing had been identified within the Housing Needs Survey which had been carried out by the Daventry District Council. As the District’s housing quota had been met the only way for development to progress was for the Parish Council to support either site as a ‘rural exception site’.

The Parish Council agreed to support the A508 scheme as its preferred housing option. This was proposed by Councillor Barker and seconded by Councillor Hogarth.

**2119 Planning & Licensing**

**DA/2019/0791**

**Construction of two storey and single storey extension to front and side and rear. Detached garage to rear and new access and driveway.7 Braybrooke Road, Great Oxendon**

Subject to the use of opaque glass to the side of the extension the Parish Council had no objections to the proposal. This was proposed by Councillor Barker and seconded by Councillor Dr Jones. Unanimous.

*Councillor Patel Brown and Councillor Rumsey joined the meeting.*

**2120 Monthly Transaction (Including Approval of Payments)**

The list of financial transactions and payments for October 2019 was approved by the Parish Council. All invoices for payment had been examined, verified and certified by the Parish Clerk in accordance with the Financial Regulation 5.3. This was proposed by Councillor Dr Jones and seconded by Councillor Barker. Unanimous.

		Net Amount	VAT	Total	Powers
		£	£	£	
<b>Direct Debit Payments - Financial Reg 6.7</b>					
BT	Broadband (24th October)	45.90	9.18	55.08	LGA 1972 s111

<b>Payments for approval - Financial Regulation 5.2 (via BACS)</b>					
Countrywide GM	Grass Cutting (4th November)	420.00	84.00	504.00	HA 1980 s96
Countrywide GM	Grass Cutting (10th October)	420.00	84.00	504.00	HA 1980 s96
PSLB	Loan	914.78	0.00	914.78	LGA 2003 s1 para 2
<b>Total Expenditure this month</b>				<b>£1,977.86</b>	
<b>Receipts</b>					
HMRC	VAT Refund April to September	6,724.17	0.00	6,724.17	LGA 1972 s111
<b>Total Income this month</b>				<b>£6,724.17</b>	

**2121 Bank Reconciliation**

The Bank Reconciliation Report for 30<sup>th</sup> September 2019 was noted by the Parish Council. This indicated £6,994.55 within the Revenue Account (Community Account) and £3,867.50 within the Capital Account. (Money Manager Account).

**2122 Statement of Reserves**

The Statement of Reserves was noted by the Parish Council. This indicated £693.49 within restricted funds and £3,800 within earmarked reserves.

**2123 Budget Monitoring**

The rolling budget report was noted by the Parish Council. There were no areas to highlight.

**2124 Any Other Urgent Business**

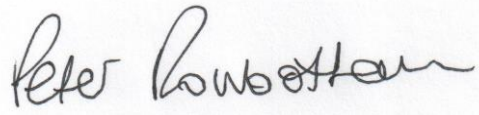
Councillor Dr Jones commented that in her view the spending on the A508 had delivered little change. However, the scheme was delivered as per the drawing and the budget, which was predominantly externally funded. It was noted that a substantial cost of the scheme was for the required legal paperwork to necessitate the road closures.

**2125 Future Dates of Parish Council Meetings**

- Monday 2<sup>nd</sup> December 2019
- Monday 13<sup>th</sup> January 2020
- Monday 3<sup>rd</sup> February 2020
- Monday 2<sup>nd</sup> March 2020
- Monday 6<sup>th</sup> April 2020 (Parish Meeting & Parish Council)
- Monday 11<sup>th</sup> May 2020 (Annual Meeting)

*The meeting finished at 10.00pm*

*Signed as a true and accurate record*



**Councillor Roseanne Steedman**  
**Chair**  
**Great Oxendon Parish Council**  
7<sup>th</sup> December 2019

**Peter Rowbotham**  
**Parish Clerk**  
**Great Oxendon Parish Council**  
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1<sup>st</sup> December 2019