

Great Oxendon Parish Council

Minutes of the Annual Parish Council Meeting held on 3rd June 2019

Village Hall, Main Street, Great Oxendon

- Present:** Councillor Steedman, Councillor Rumsey, Councillor Barker, Councillor Hogarth, Councillor Carolyn Jones, Councillor Dr Jones and Councillor Patel Brown
- Apologies** Councillor Evans and Councillor Rumsey.
- Absent:**
- Also Present:** Peter Rowbotham (Parish Clerk) & Kate Oriel (part of the meeting)
- Members of the Public:** 0

1996 **Welcome**

Councillor Steedman welcomed everyone to the meeting of the Great Oxendon Parish Council.

1997 **Apologies**

Apologies had been recorded from Councillor Evans and Councillor Rumsey. The apologies were accepted by the meeting.

District Councillor Richard Auger was unable to attend the meeting as he had another commitment at Daventry District Council.

1998 **Declarations of any Personal & Prejudicial Interests**

None declared.

1999 **Minutes of the Meeting held on 13th May 2019 and any matters arising**

The minutes of the Parish Council of 13th May 2018 were accepted as a true and accurate record. The minutes were proposed by Councillor Carolyn Jones and seconded by Councillor Debbie Jones. Unanimous.

2000 **Election of Vice Chairman 2019/2020**

Councillor Rumsey was elected as Vice Chairman to the Parish Council. This was proposed by Councillor Carolyn Jones and seconded by Councillor Hogarth. Unanimous.

2001 Public Open Forum Session

No members of the public were in attendance.

2002 Community Safety

The numbers of reported crimes for Daventry District for March had been released. This totalled 656 crimes across the District with one crime (Theft – other) taking place within Great Oxendon Parish.

2003 Highways, Footpaths and Trees

Traffic Calming Scheme – There had been little progress with NCC Highways in progressing this matter. The involvement of County Councillor Irvine Swift may be requested to move this long standing item forward.

Other Highway Issues which may need action –

1. The Cattle grid at the Clipston Road needed some maintenance. The Clerk would investigate and report. The Highways Act 1980 (Part V Cattle Grids Section 84)
2. A piece of land on Main Street had been omitted from the grass cutting contract. This would be checked out by the Clerk.
3. A seat licence was required for the proposed bench on Braybrooke Road/ A508 corner.
4. The highway grass cutting contractor had missed an area on Harborough Road. This would be reported.

Footpaths & Right of Ways - Kate Oriel had emailed the NCC Rights of Way Officer outlining the following points:

1. DH1 had been sprayed between the village and the church at the start of 2018. There were currently sheep on these fields but it was hoped that this path could be sprayed again at some point as it was disappearing under grass.
2. During the village tidy up, access was cleared to DH1 via the access path beside the village hall.
3. Most of the other footpaths that Kate had walked were passable with expected summer growth making some less accessible but no one has complained about access.
4. The actual byway (the tarmac path that follows the road to the church) along the A508 through the village had disintegrated and was very difficult to pass if anyone was disabled or had a pram. The nearer to the church the worse the problem was. This was a footpath matter and may need referring to another team at the Highways Office.

A reply was awaited.

2004 Community Engagement

The visit by the Member of Parliament had received positive feedback. A lot of relevant topics had been covered at the session.

The offer of the free use of litter picking equipment would be shared with residents via email and in the local newsletter.

2005 Environment

Parish Councillors were encouraged to report all fly tipping online direct via the Daventry District Council web site.

A plan of the litter bin locations would be provided to check with Daventry DC re regular emptying.

The following tasks were identified as requiring attention –

- Clean street signs
- Clean bus Shelters
- Clean BT box
- Footpath – cut back to the church
- Refurbishment of the Bench

The Clerk would make enquiries regarding a possible contractor.

2006 **Parish Councils Representatives Reports**

The Village Hill representative reported that the Committee was working up some projects.

The Cross Border representative reported that the liaison group would be holding an Annual Meeting.

2007 **Planning**

No applications had been received for consultation.

Work had started on DA/2019/ 0531(The Old Post Office, 2, Northampton Road, Great Oxendon)

Work on the Anaerobic Digester at Wormslade Farm, Clipston Road, Kelmash, needed to start soon to comply with the planning conditions.

2008 **Monthly Payments**

The list of financial transactions and payments for June 2019 was approved by the Parish Council. All invoices for payment had been examined, verified and certified by the Parish Clerk in accordance with the Financial Regulation 5.3. This was proposed by Councillor Debbie Jones and seconded by Councillor Patel Brown. Unanimous.

Supplier	Service	Net Amount	VAT	Total	Powers
BHIB	Insurance	£379.85	0	£379.85	LGA 1972 s111
Countrywide Grounds Maintenance	Grass Cutting	£420.00	£84.00	£504.00	HA 1980 s96
NCALC	Membership and Audit	£422.79	0	£422.79	LGA 1972 s111
BT	Broadband	£44.40	£8.88	£53.28	LGA 1972 s111

2009 **Bank Reconciliation**

The Bank Reconciliation Report for 30th April 2019 was noted by the Parish Council. This indicated £10,621.98 within the Revenue Account (Community) and £32,476.19 within the Capital Account. (Money Manager)

2010 **Statement of Reserves**

The Statement of Reserves was noted by the Parish Council. This indicated £6,607.33 within restricted funds and £25,835.00 within earmarked reserves.

2011 **Budget Monitoring**

The rolling budget report was noted by the Parish Council. There were no areas to highlight.

2012 **Internal Audit Report 2018/2019**

The Annual Internal Audit had taken place on 15th May 2019. The report of the Auditor was noted by the Council. This was proposed by Councillor Carolyn Jones and seconded by Councillor Hogarth. Unanimous.

2013 **Annual Governance and Accountability 2018/2019 – Annual Governance Statement**

The Parish Council reviewed and agreed the Annual Governance Statement. This was proposed by Councillor Hogarth and seconded by Councillor Barker. Unanimous.

2014 **Annual Governance and Accountability 2018/2019 – Accounting Statement**

The Parish Council agreed the Accounting Statements for 2018/2019. This was proposed by Councillor Barker and seconded by Councillor Debbie Jones. Unanimous.

2015 **Annual Governance and Accountability 2018/2019 – Dates for the exercise of Public Rights**

The Parish Council noted the dates for the exercise of public rights in relation to the Accounts for the year ending 31st March 2019. This would run from 17th June to 26th July 2019. (Inclusive)

2016 **Internal Controls of Financial Systems**

The systems of Internal Control document was agreed by the Parish Council. This was proposed by Councillor Carolyn Jones and seconded by Councillor Hogarth. Unanimous.

2017 **Parish Clerks Report**

Three Litter Pickers, bag holders, boxes of bags and high vis bibs had been gifted to the Parish Council via the District Council together with ten pairs of gloves. These are to be kept at the Village Hall.

Following the Secretary of State's announcement, two brand new unitary councils would be established in Northamptonshire on 1 April 2021 (Vesting Day), a year later than was originally anticipated. Parish Elections will be held in May 2020. The West Northamptonshire Local Council Forum would take place on 19th June 2019 at Bugbrooke Community Centre

An email had been sent from Councillor Evans to Chris Heaton Harris regarding the lack of access to the Windfarm funding.

A consultation on shaping specialist provision for children and young people with Education, Health and Care Plans had been received. Those wishing to comment may do so as individuals on line via the NCC web site.

VE Day 75 - Plans are being put together to celebrate and commemorate the 75th Anniversary of VE Day. 8th May 1945 was the day peace emerged after nearly six years of war, so the 75th anniversary will be celebrated on Friday 8 May 2020. The Village may wish to celebrate this event.

2018 Parish Council Noticeboard

The Parish Council had a legal duty to display a range of notices including notice of meetings, accounts and elections. At present the Parish Council did not own a noticeboard but shared one with the Community. There is inadequate space within the existing boards and a new notice board was requested by the Parish Clerk. This could be wall mounted on the Village Hall and finished in Oak to blend in the rural location. A further report was requested by the Parish Council.

2019 Question Time

No members of the public were present.

2020 Any Other Urgent Business

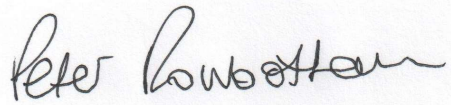
None

2021 Future Dates of Parish Council Meetings

- Monday 8th July 2019
- Monday 19th August 2019
- Monday 9th September 2019
- Monday 7th October 2019
- Monday 11th November 2019
- Monday 2nd December 2019
- Monday 13th January 2020
- Monday 3rd February 2020
- Monday 2nd March 2020
- Monday 6th April 2020 (Parish Meeting & Parish Council)
- Monday 11th May 2020 (Annual Meeting)

The meeting finished at 8.30pm

Signed as a true and accurate record



Councillor Roseanne Steedman
Chair
Great Oxendon Parish Council
 8th July 2019

Peter Rowbotham
Parish Clerk
Great Oxendon Parish Council
 077 1212 0231
parishcouncil@greatoxendon.org
 1st July 2019

