

# Great Oxendon Parish Council

## **Minutes of the Parish Council Meeting held on 2nd March 2020**

### **Village Hall, Main Street, Great Oxendon**

**Present:** Councillor Steedman, Councillor Rumsey, Councillor Carolyn Jones, Councillor Evans, Councillor Debbie Jones and Councillor Patel Brown

**Apologies** Councillor Hogarth

**Absent:** None

**Also Present:** Peter Rowbotham (Parish Clerk)

**Members of the Public:** 2

Apologies had been received from District Councillor Richard Auger

**2194 Welcome**

Councillor Steedman welcomed everyone to the March meeting of the Great Oxendon Parish Council.

**2195 Apologies**

Councillor Hogarth had offered his apologies for absence which had been accepted by the meeting.

**2196 Declarations of any Personal & Prejudicial Interests**

None.

**2197 Minutes of the Meeting held on 3<sup>rd</sup> February 2020 and any matters arising**

The minutes of the meeting of 3<sup>rd</sup> February 2020 were agreed as a true and accurate record of the meeting. This was proposed by Councillor Patel Brown and seconded by Councillor Debbie Jones.

**2198 Public Open Forum Session**

Kate Oriel stated that it was necessary to resign her role from Footpath/ Rights of Way Warden because of relocation. Councillor Barker agreed to take the role on and had received the handover paperwork.

**2199 Community Safety**

There was no published data reported crime data for January 2020.

**2200 Highways, Footpaths and Trees**

Contact had been made with a local contractor for work within the village. It was agreed that the footpath clearing (£1782.00 + VAT) and bus stop clearance work (£212.00 + VAT including the second herbicide visit) be carried out by Spendlove as soon as practical. This was proposed by Councillor Evans and seconded by Councillor Carolyn Jones. Unanimous.

The traffic calming signs had been cleaned. There was a further problem with water coming through the surface on Main Street.

**2201**      **Planning**  
**DA/2019/1104**  
**New detached garage with studio/gym over (revised scheme)**  
**Holly Cottage 41, Main Street, Great Oxendon, Northamptonshire, LE16 8NG**

The Parish Council objected to the proposal on the grounds that the scale and massing were not appropriate for this site. This was contrary to saved policy EN42c of the Daventry District Local Plan. This was proposed by Councillor Carolyn Jones and seconded by Councillor Evans. Unanimous.

**2202**      **Planning**  
**DA/2020/0118**  
**Construction of detached double garage (revised scheme)**  
**36, Main Street, Great Oxendon, Northamptonshire, LE16 8NG**

The Parish Council supported this application. This was proposed by Councillor Carolyn Jones and seconded by Councillor Debbie Jones. Unanimous.

**2203**      **Planning**  
**DA/2020/0119**  
**Construction of single storey and first floor rear extensions and re-modelling of external facades**  
**Holly Cottage 41, Main Street, Great Oxendon, Northamptonshire, LE16 8NG**

The Parish Council supported this application. This was proposed by Councillor Rumsey and seconded by Councillor Debbie Jones. Unanimous.

**2204**      **Environment**

The bus shelters required a regular clean with disinfectant. A local contractor was interested in doing this work. The Parish Council would consider this upon receipt of insurance and risk assessment.

The bus shelter roof also needed attention. It was hoped that a local contractor would also be able to carry out this task.

**2205**      **Parish Council Representatives – Reports**

**Village Hall** – There had been an increase in enquires to use the hall, partly as a result of the closure of the Canvas Café.

**Cross Border Meeting** – Nothing to report

**2206**      **Finance - Monthly Transaction (Including Approval of Payments)**

The list of financial transactions and payments was approved by the Parish Council. All invoices for payment had been examined, verified and certified by the Parish Clerk in accordance with the Financial Regulation 5.3. This was proposed by Councillor Rumsey and seconded by Councillor Evans. Unanimous.

		Net Amount	VAT	Total	Powers
		£	£	£	
<b>Direct Debit Payments - Financial Reg 6.7</b>					
BT	Broadband (14th December 2019)	45.90	9.18	55.08	LGA 1972 s111
<b>Payments for approval - Financial Regulation 5.2 (via BACS)</b>					
None					
<b>Total Expenditure this month</b>		<b>45.90</b>	<b>9.18</b>	<b>55.08</b>	
<b>Receipts</b>					
Nil					
<b>Total Income this month</b>		<b>0</b>	<b>0</b>	<b>0</b>	

**2207 Finance - Bank Reconciliation**

The Bank Reconciliation Report for 31<sup>st</sup> January 2020 was noted by the Parish Council. This indicated £6,760.78 within the Revenue Account (Community Account) and £3,869.97 within the Capital Account. (Money Manager Account).

**2208 Finance - Statement of Reserves**

The Statement of Reserves was noted by the Parish Council. This indicated £693.49 within restricted funds and £4,493.49 within earmarked reserves.

**2209 Finance - Budget Monitoring**

The rolling budget report was noted by the Parish Council. There were no areas to highlight.

**2210 Parish Clerks Report**

The Parish Council elections would take place on May 11<sup>th</sup> 2020 and nominations would be sought for candidates.

**2211 Parish Clerk Vacancy**

The Parish Clerk had submitted his written resignation to take effect from the end of May 2020.

The proposed recruitment timescale was –

- Advert – by 16<sup>th</sup> March 2020
- Deadline for applications by 17<sup>th</sup> April 2020
- Interview 4<sup>th</sup> May 2020
- Council agree appointment – 11<sup>th</sup> May 2020
- Start Date 1<sup>st</sup> June 2020

An interview panel of three Parish Councillors would be required.

**2212 Question Time**

There were no questions from the public.

**2213 Any Other Urgent Business**

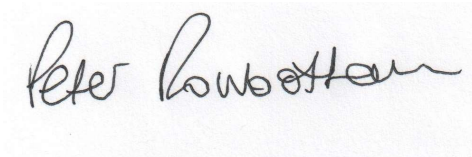
The web site was raised as an area for improvement. This had been installed by a local resident and required a number of updates.

**2214 Future Dates of Parish Council Meetings**

- Monday 6<sup>th</sup> April 2020 (Parish Meeting & Parish Council)
- Election Day – Thursday 7<sup>th</sup> May 2020
- Monday 11<sup>th</sup> May 2020 (Annual Meeting)

*The meeting finished at 9.05 pm*

*Signed as a true and accurate record*



**Councillor Roseanne Steedman**  
**Chair**  
**Great Oxendon Parish Council**  
6<sup>th</sup> April 2020

**Peter Rowbotham**  
**Parish Clerk**  
**Great Oxendon Parish Council**  
077 1212 0231  
[parishcouncil@greatoxendon.org](mailto:parishcouncil@greatoxendon.org)  
25<sup>th</sup> March 2020