

## Great Oxendon Parish Council

### Minutes of the Annual Parish Council Meeting held on 6<sup>th</sup> July 2020

#### Video Conferencing Meeting

#### (The Local Authorities and Police and Crime Panels (Coronavirus) Regulations 2020)

<b>Present:</b>	Councillor Steedman, Councillor Barker, Councillor Carolyn Jones, Councillor Hogarth, Councillor Debbie Jones and Councillor Patel-Brown
<b>Apologies</b>	Councillor Evans (Unable to connect to Microsoft Teams) and Councillor Rumsey
<b>Absent:</b>	None
<b>Also Present:</b>	Peter Rowbotham (Parish Clerk)
<b>Members of the Public:</b>	One

#### 2276 Welcome

Councillor Steedman welcomed everyone to the July meeting of the Great Oxendon Parish Council. This was being held using video conferencing.

#### 2277 Apologies

No apologies had been received.

#### 2278 Declarations of any Personal & Prejudicial Interests

None.

#### 2279 Minutes of the Meeting held on 8<sup>th</sup> June 2020 and any matters arising

The minutes of the Parish Council of 8<sup>th</sup> June 2020 were accepted as a true and accurate record. The minutes were proposed by Councillor Debbie Jones and seconded by Councillor Hogarth. Unanimous.

#### 2280 Public Open Session Forum

Concern was expressed regarding the safety of the traffic calming bollard at the northern end of the village. The County Council had remedial work programmed to address the issue raised.

#### 2281 Planning Consultation

DA/2020/0431

Construction of single storey and first floor rear extensions and re-modelling of external facades (revised scheme)

Holly Cottage 41, Main Street, Great Oxendon, Northamptonshire, LE16 8NG

The previous proposal had been considered under DA/2020/0119. The Parish Council supported this application. This was proposed by Councillor Barker and seconded by Councillor Hogarth. Unanimous.

## 2282 Planning Decision- DA/2020/0119

The Parish Council noted the decision to approve the construction of a single storey and first floor rear extensions and re-modelling of external facades at Holly Cottage 41, Main Street, Great Oxendon, Northamptonshire, LE16 8NG

## 2283 Finance

The payments for July 2020 were approved for payment. This was proposed by Councillor Debbie Jones and seconded by Councillor Patel Brown. Unanimous.

			Net Amount	VAT	Total	Powers
			£	£	£	
<b>Direct Debit Payments - Financial Reg 6.7</b>						
1	BT	Broadband (11th June 2020)	£ 47.00	£ 9.40	£ 56.40	LGA 1972 s111
<b>Payments for approval - Financial Regulation 5.2 (via BACS)</b>						
2	Peter Rowbotham	Wages Q1	£ 444.15	£ -	£ 444.15	LGA 1972 s112
3	HMRC	PAYE	£ 111.00	£ -	£ 111.00	LGA 1972 s112
4	NCALC	Training - Cllr Roseanne Steedman	£ 38.00	£ -	£ 38.00	LGA 1972 s175
5	EON	Street Lighting Maintenance	£ 37.37	£ 7.47	£ 44.84	PCA 1957 s3
<b>Total Expenditure this month</b>			<b>£ 677.52</b>	<b>£ 16.87</b>	<b>£ 694.39</b>	
<b>Receipts</b>						
6	HSBC	Interest	£ 1.89	£ -	£ 1.89	
<b>Total Income this month</b>			<b>£ 1.89</b>	<b>£ -</b>	<b>£ 1.89</b>	

## 2284 Former BT Telephone Box

The Parish Council agreed to incur expenditure in testing the electrics and restoring the internal light to the former BT box. The costs were likely to be limited to labour only. A budget item would be included for future years for the annual electric test. The Parish Council had the BT box included on its asset register in accordance with the Local Government Act 1972 s139. This was proposed by Councillor Hogarth and seconded by Councillor Carolyn Jones. Unanimous.

## 2285 Finance – Bank Reconciliation

The Parish Council received the latest bank reconciliation report. This indicated £4,641.97 within the Revenue account and £5,101.89 within the Capital account.

**2286 Finance – Statement of Reserves**

The Parish Council had received the Statement of Reserves. The earmarked reserves indicated a balance of £4,305.48. General Reserves were in the region of £6,093.38 which was 40% of the precept and in accordance with the Reserves Policy.

**2287 Finance – Budget Report**

The latest budget report was noted by the Parish Council. There were no concerns or issues. The Parish Council needed to take a cautious approach to its spending. A VAT claim for October 2019 – March 2020 (inc) had been submitted to HMRC and a receipt of approximately £1600 was expected.

**2288 Community Safety**

Councillor Barker reported the latest figures of reported crime within the locality. In May 2020 there had been 2 reported incidents of ASB and one public order offence. More recently there had been two incidents of theft, both on Braybrooke Road. The Parish Council noted the report.

**2289 Highways, Footpaths and Trees**

The Speed Indicator Device (SID) Sign had been fixed and was working again. The older SID form Harborough Road was now in place outside of the Old Baptist Church on Main Street. The Highway Authority would be asked to carry out a speed survey to measure the impact of the Traffic Calming Scheme.

The County Council would be returning at the end of the month to attend to the various issues with the traffic calming on Harborough Road.

Improvements to the Parish Council street lighting were discussed. There had been a walk around the village to look at the existing standards of lighting. Two areas were identified for lighting improvements –

- Bus Shelter southbound
- Bottom of Main Street – north side

Options to address these two issues include the installation of solar powered lights on new columns (which may be unreliable in the winter) or the enhancement of nearby lanterns by installing the more efficient LED system. Typical street lighting levels are 10 lux.

A further report would be presented to the next meeting to decide the preferred option and funding options.

**2290 Environment**

The rubbish bin on Braybrooke Road (bridleway entrance) was being well used by walkers. The Parish Council would consider the need for a new bin and its collection arrangements at the next meeting.

The relocation of the dog waste bin on Braybrooke Road would also be discussed at the next meeting.

**2291 Reports of the Parish Council Representatives**

- Village Hall – A Covid 19 grant form had been submitted to Daventry District Council. The Village Hall was in the process of being redecorated.
- Cross Border Group – Nothing to report. There was no intention to hold a video conferencing meeting.

**2292 Report of the Parish Clerk**

The Parish Clerk had nothing to report.

**2293 Question Time**

A resident had noted that East Farndon had the regular presence of a mobile Police speed camera van. It was thought Great Oxendon did not meet the criteria for a mobile speed van although this could be rechecked.

**2294 Any Other Urgent Business**

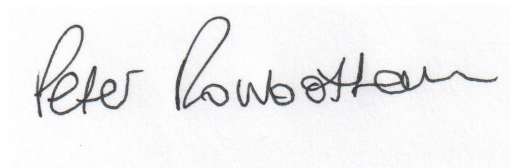
There was no urgent business.

**2295 To note the dates of Future Meetings (Video Conferencing until further notice)**

- Monday 10<sup>th</sup> August 2020
- Monday 7<sup>th</sup> September 2020
- Monday 12<sup>th</sup> October 2002
- Monday 2<sup>nd</sup> November 2020
- Monday 14<sup>th</sup> December 2020
- Monday 11<sup>th</sup> January 2021
- Monday 1<sup>st</sup> February 2021
- Monday 1<sup>st</sup> March 2021
- Monday 12<sup>th</sup> April 2021 (Parish Meeting followed by Parish Council)
- Monday 17<sup>th</sup> May 2021 (Annual Meeting of the Parish Council)

*The meeting finished at 9.00 pm*

*Signed as a true and accurate record*



**Councillor Roseanne Steedman**  
**Chair**  
**Great Oxendon Parish Council**  
 10<sup>th</sup> August 2020

**Peter Rowbotham**  
**Parish Clerk**  
**Great Oxendon Parish Council**  
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 7<sup>th</sup> July 2020