

# Great Oxendon Parish Council

## **Minutes of the Annual Parish Council Meeting held on 8<sup>th</sup> June 2020**

### **Video Conferencing Meeting**

#### **(The Local Authorities and Police and Crime Panels (Coronavirus) Regulations 2020)**

- Present:** Councillor Steedman, Councillor Rumsey, Councillor Barker, Councillor Carolyn Jones, Councillor Hogarth, Councillor Evans, Councillor Debbie Jones and Councillor Patel-Brown
- Apologies** None
- Absent:** None
- Also Present:** Peter Rowbotham (Parish Clerk)
- Members of the Public:** One

**2256 Welcome**

Councillor Steedman welcomed everyone the June meeting of the Great Oxendon Parish Council. This was held using video conferencing.

**2257 Apologies**

No apologies had been received.

**2258 Declarations of any Personal & Prejudicial Interests**

None.

**2259 Minutes of the Meeting held on 11<sup>th</sup> May 2020 and any matters arising**

The minutes of the Parish Council of 11<sup>th</sup> May 2020 were accepted as a true and accurate record. The minutes were proposed by Councillor Debbie Jones and seconded by Councillor Carolyn Jones. Unanimous.

**2260 Public Open Session Forum**

No issues were raised in the Public Open Forum.

**2261 Finance**

The payments for May 2020 were approved for payment. This was proposed by Councillor Evans and seconded by Councillor seconded by Councillor Patel Brown. Unanimous.

		Net Amount	VAT	Total	Powers
		£	£	£	
<b>Direct Debit Payments - Financial Reg 6.7</b>					
BT	Broadband (26th May 2020)	47.00	9.40	56.40	LGA 1972 s111
<b>Payments for approval - Financial Regulation 5.2 (via BACS)</b>					
Leicestershire Gardens	Highway Grass Cutting	230.00	0.00	230.00	HA 1980 s96
On Demand Printing	Covid 19 Newsletter	33.00	0.00	33.00	LGA 1972 s142
Mark Stroud	BT Box Refurbishment	794.52	0.00	794.52	LGA 1972 s139
<b>Total Expenditure this month</b>		<b>1,057.52</b>	<b>9.40</b>	<b>1,057.52</b>	
<b>Receipts</b>					
Nil		0.00	0.00	0.00	
<b>Total Income this month</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

**2262 Finance – Annual Audit & Governance Review 2019 2020**

The annual internal audit report and letter was noted by the Parish Council. The Auditor reminded the Parish Council that it cannot commit to expenditure that had not appeared on the agenda and in subsequent minutes. The Parish Council should also ensure that its Internal Controls are all in place in accordance with the Financial Regulations.

**2263 Planning and Licencing Consultations**

No consultations had been received.

**2264 Finance – Bank Reconciliation**

The Parish Council received the latest bank reconciliation report. This indicated £5,755.89 within the Revenue account and £5,100 within the Capital account.

**2265 Finance – Statement of Reserves**

The Parish Council received the Statement of Reserves. The reserves indicated a balance of £5,100. General Reserves were in the region of £5,410.89 which was 35% of the precept and in accordance with the Reserves Policy.

**2266 Finance – Budget Report**

The latest budget report was noted by the Parish Council. There were no concerns or issues. As reserves were down to 35% of the precept the Parish Council needed to take a cautious approach to its spending. A VAT claim for October 2019 – March 2020 was to be submitted.

**2267 Community Safety**

Councillor Barker reported the latest figures of reported crime within the locality. Great Oxendon had four reports of crime (2 criminal damage/arson and 1 ASB) It was noted that the play area within the village was not within the remit of the Parish Council.

**2268 Community Engagement**

The village had two social media accounts. Councillor Steedman requested that administrators for the sites made it clear the source of the information. Social messages should not be able to be confused with Parish Council business. The Parish Council email distribution list continued to work on a subscription basis.

**2269 Highways, Footpaths and Trees**

There had been further issues with the traffic calming bollards. This was with the County Council to resolve.

The Tree Warden from Market Harborough had been in touch with Councillor Carolyn Jones.

Improvements to the Parish Council street lighting was discussed. Councillor Steedman and Councillor Carolyn Jones would work together to progress this using the £3,000 budget plus the available external funds. (Kelmash Wind Farm and the DDC Community Fund) Solar power may be a viable option for additional street columns to keep costs to a minimum. (estimated at £3k a column) Before progressing this the Parish Council must specify the level of the required lighting and the location of any new columns. There are contractors who can deliver a scheme through an ESPO Framework Agreement. The Parish Councillors would meet for a walkaround to agree its requirements.

**2270 Environment**

There had been further issues of fly tipping locally which had been reported. There had been a surge in fly tipping across the county in recent weeks – many involving the disposal of tyres.

**2271 Reports of the Parish Council Representatives**

- Village Hall – No report
- Cross Border Group – No report

**2272 Report of the Parish Clerk**

The Parish Clerk reported on correspondence. It was reported that the 2020 Shambala Festival had been cancelled. Kettering Borough Council has submitted the Site Specific Part 2 Local Plan – Submission Plan to the Planning Inspectorate for examination in accordance with Regulation 22 of the Town And Country Planning (Local Planning) (England) Regulations 2012.

**2273 Question Time**

A resident suggested that wider involvement with projects by members of the Parish Council would be beneficial and increase the chances of successful delivery. He pointed out that funds for street lighting may be also available from the Hollowell Steam Festival.

**2274 Any Other Urgent Business**

There was no urgent business.

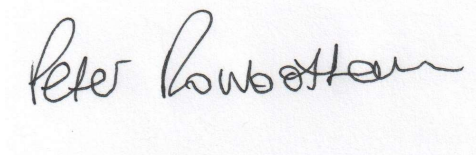
**2275 To note the dates of Future Meetings (Video Conferencing until further notice)**

- Monday 10<sup>th</sup> August 2020
- Monday 7<sup>th</sup> September 2020
- Monday 12<sup>th</sup> October 2002
- Monday 2<sup>nd</sup> November 2020
- Monday 14<sup>th</sup> December 2020
- Monday 11<sup>th</sup> January 2021

- Monday 1<sup>st</sup> February 2021
- Monday 1<sup>st</sup> March 2021
- Monday 12<sup>th</sup> April 2021 (Parish Meeting followed by Parish Council)
- Monday 17<sup>th</sup> May 2021 (Annual Meeting of the Parish Council)

*The meeting finished at 8.35 pm*

*Signed as a true and accurate record*



**Councillor Roseanne Steedman**  
**Chair**  
**Great Oxendon Parish Council**  
6<sup>th</sup> July 2020

**Peter Rowbotham**  
**Parish Clerk**  
**Great Oxendon Parish Council**  
077 1212 0231  
[parishcouncil@greatoxendon.org](mailto:parishcouncil@greatoxendon.org)  
13<sup>th</sup> May 2020