



## ACCESSIBILITY STATEMENT

This website is run by Great Oxendon Parish Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- change colours, contrast levels and fonts
- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We've also made the website text as simple as possible to understand.

[AbilityNet](#) has advice on making your device easier to use if you have a disability.

### **How accessible this website is**

We know some parts of this website are not fully accessible:

- most older PDF documents are not fully accessible to screen reader software

### **What to do if you cannot access parts of this website**

If you need information on this website in a different format:

- email [parishcouncil@greatoxendon.org](mailto:parishcouncil@greatoxendon.org)
- call 077 1212 0231

We'll consider your request and get back to you in 14 days.

### **Reporting accessibility problems with this website**

We're always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, contact:

- The Parish Clerk, Peter Rowbotham via email at [parishcouncil@greatoxendon.org](mailto:parishcouncil@greatoxendon.org)
- Call the Parish Clerk, Peter Rowbotham on 077 1212 0231
- Via our contact form; <https://www.greatoxendon.org/parish-council/contact-the-parish-clerk/>

## **Enforcement procedure**

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

## **Contacting us by phone or visiting us in person**

Find out how to contact us <https://www.greatoxendon.org/parish-council/contact-the-parish-clerk/>.

## **Technical information about this website's accessibility**

Great Oxendon Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

## **Compliance Status**

This website is partially compliant with the [Web Content Accessibility Guidelines version 2.1](#) AA standard, due to the non-compliances listed below.

## **Non-compliance with the accessibility regulations**

Some images do not have a text alternative, so people using a screen reader cannot access the information. This fails WCAG 2.1 success criterion 1.1.1 (non-text content).

We plan to add text alternatives for all images by December 2020. When we publish new content, we'll make sure our use of images meets accessibility standards.

## **Disproportionate Burden**

*No disproportionate burden is being claimed.*

## **Content that's not within the scope of the accessibility regulations.**

## **PDFs and other documents**

Many of our older PDFs and Word documents do not meet accessibility standards - for example, they may not be structured so they're accessible to a screen reader. This does not meet:

- WCAG 2.1 success criterion 4.1.2 (name, role value).
- WCAG 2.0 success criterion 2.4.5 Multiple Ways

- WCAG 2.0 success criterion 2.4.8 Location

The accessibility regulations do not require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services. For example, we do not plan to fix documents such as agendas, minutes and financial documents prior to 2018.

We are required, by law, to upload a number of documents that have been approved and signed (the end of year audit for example), we do so by scanning the document and uploading as a PDF filetype. The very nature of a scanned document is not accessible and often OCR conversion of the document is not perfect. We will review this, likely in 2025 to see if technology or regulations have changed.

Any new PDFs or Word documents we publish will meet accessibility standards, unless these documents are scanned documents. If you wish to obtain a copy of any document on this website, please contact the clerk via the methods mentioned above.

### **What we're doing to improve accessibility**

We will be running regular accessibility checks and ensure that new content added to the website meets accessibility requirements where possible.

### **Preparation of this accessibility statement**

This statement was prepared on 5<sup>th</sup> September 2020.

This website was last tested on 5<sup>th</sup> September 2020. The test was carried out via Great Oxendon Parish Council (self-evaluation) on representative pages following the Government accessibility checklist and using the Wave Accessibility Evaluation Tool.

We focussed on the most popular website pages to test, including the [homepage](#).