

Great Oxendon Parish Council

Minutes of the Parish Council Meeting held on 10th August 2020

Video Conferencing Meeting

(The Local Authorities and Police and Crime Panels (Coronavirus) Regulations 2020)

Present:	Councillor Steedman, Councillor Rumsey, Councillor Barker, Councillor Evans, Councillor Carolyn Jones, Councillor Hogarth, Councillor Debbie Jones and Councillor Patel-Brown
Apologies	None
Absent:	None
Also Present:	Peter Rowbotham (Parish Clerk) and Councillor Richard Auger (DDC)
Members of the Public:	Four

2296 Welcome

Councillor Steedman welcomed everyone to the August meeting of the Great Oxendon Parish Council. This was being held using Microsoft Teams video conferencing in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) Regulations 2020.

2297 Apologies

No apologies had been received.

2298 Declarations of any Personal & Prejudicial Interests

None.

2299 Minutes of the Meeting held on 6th July 2020 and any matters arising

The minutes of the Parish Council of 6th July 2020 were accepted as a true and accurate record. The minutes were proposed by Councillor Debbie Jones and seconded by Councillor Hogarth. Unanimous.

It was noted that a Cross Borders meeting had taken place and an update would be provided later in the meeting.

2300 Public Open Session Forum

District Councillor Auger reported that a new Chief Executive had been appointed to the shadow West Northants Council. The management of COVID 19 was an ongoing issue with the hope that further lockdown measures could be avoided.

2301

Planning Consultation**DA/2020/0512****Removal of Condition 9 of planning permission DA/2007/0991 relating to restriction of hours for machinery to operate and deliveries to take place.****Windmill Farm, Braybrooke Road, Great Oxendon, Northamptonshire, LE16 8LU**

The Parish Council received representations from both the applicant's agent and local residents. The Parish Council considered both verbal submissions and it subsequently agreed to object to the proposal. It considered that the existing condition 9 was reasonable and that the scale of the site activity was no longer compatible with its rural location. The site was having a negative impact on the local amenity. This was proposed by Councillor Carolyn Jones and seconded by Councillor Debbie Jones.

2302

Finance

The payments for August 2020 were approved for payment. This was proposed by Councillor Evans and seconded by Councillor Patel Brown. Unanimous.

			Net Amount	VAT	Total	Powers
			£	£	£	
Direct Debit Payments - Financial Reg 6.7						
1	BT	Broadband (24th July 2020)	£47.00	£ 9.40	£ 56.40	LGA 1972 s111
Payments for approval - Financial Regulation 5.2 (via BACS)						
2	Peter Rowbotham	Expenses Q1	£58.39	0	£58.39	LGA 1972 s112
3	Matt King	Bus Shelter Maintenance - July 2020	£40.00	0	£40.00	LG(MP)A 1053 s4
4	JR Reedman	Noticeboard wall fixing	£45.00	£9.00	£54.00	LGA 1972 s102 (3)
5	EON	Street Lighting Electricity	£267.02	£13.35	£280.37	PCA 1957 s3
6	Leicestershire Gardens	Grass Cutting	£230.00		£230.00	HA 1980 s96
Total Expenditure this month			£ 687.41	£31.75	£719.16	
Receipts						
7	HMRC	Q4 VAT Return (7 th July)	£ 1,694.62		£1,694.62	ACA 1998
Total Income this month			£1,694.62		£ 1,694.62	

2303

Village Hall Broadband

The Parish Council agreed to renew the BT Broadband agreement for the Village Hall. The revised proposal was £42 per month (excluding VAT). This was proposed by Councillor Hogarth and seconded by Councillor Barker. Unanimous.

2304

Street Lighting

Councillor Patel Brown had worked with EON to discuss how the lighting in the village could be improved. EON was the street lighting maintenance company to the Parish Council. At present the priority areas to address were the south bound Bus Stop and the bottom of the High Street near to the junction of the A508. The Parish Council agreed that a trial of the solar lamp should be implemented at the Bus Stop area. It was

also agreed to upgrade the lamp at the bottom of the High Street, with the use of a shield to protect nearby properties. This work would involve the removing of the existing lantern and the supply and installation of a Holophane 18w LED lantern and photocell for the sum of £280.00(excluding VAT). This was proposed by Councillor Hogarth and seconded by Councillor Evans. The Clerk as the Responsible Financial Office would need to order this work from EON. (A Parish Councillor may not issue an official order or make any contract on behalf of the council)

A decision regarding lux levels for the remainder of the Village would be taken at a later date after assessing the impact of the trial 18 watt solution. (34 watts also available)

A larger village wide scheme, once an exact specification had been agreed, would need to go out to tender in order to ensure best value. The Parish Council had the power to light the roads and public places in the Council area in accordance with the Public Health Act 1936 s234. There was an existing budget for street lighting of £3,000 within earmarked reserves. There were also opportunities for external funding through local grants.

2305 **Outstanding Tasks**

The litter/dog bin on Braybrooke Road had been relocated. The Parish Council agreed that Jack Reedman locate the WW1 Bench at the corner of Braybrooke Road, as agreed in the Highway Licence. This was proposed by Councillor Carolyn Jones and seconded by Councillor Rumsey. Unanimous. The Parish Council has the power to provide benches in accordance with the Parish Councils Act 1957 s1.

2306 **Finance – Bank Reconciliation**

The Parish Council received the latest bank reconciliation report. This indicated £5,642.20 within the Revenue account and £5,101.89 within the Capital account.

2307 **Finance – Statement of Reserves**

The Parish Council had received the Statement of Reserves. The earmarked reserves indicated a balance of £4,305.48. General Reserves were in the region of £7,093.61 which was 46% of the precept and in accordance with the Reserves Policy.

2308 **Finance – Budget Report**

The latest budget report was noted by the Parish Council. There were no concerns or issues. A VAT receipt of £1,694.62 had been recorded.

2309 **Community Safety**

Councillor Barker reported the latest figures of reported crime within the locality. In June 2020 there had been three reported crimes – ASB, Burglary and 'other' theft. The Parish Council noted the report.

2310 **Community Engagement**

Social Media posts have been issued regarding service related issues that affect villagers. Work is in hand to make the web site accessible and compliant with the legislation. The completion date for the accessibility issues was September.

2311 **Highways, Footpaths and Trees**

The County Council had carried out works to the traffic calming island at the northern end of the A508.

2312 **Environment**

Broken glass from a road traffic accident had been cleared away promptly by Daventry District Council.

2313 Reports of the Parish Council Representatives

- Village Hall – The Management Committee was hopeful that a COVID 19 grant of £10,000 would be received from Daventry DC.
- Cross Border Group – There had been an unauthorised access road at Golden Stables, Braybrooke which the authorities are now investigating.

2314 Report of the Parish Clerk

The Parish Clerk had nothing to report.

2315 Question Time

There were no questions from the public.

2316 Any Other Urgent Business

The Chairman indicated that the Neighbourhood Plan would be on the agenda for the next meeting.

2317 To note the dates of Future Meetings (Video Conferencing until further notice)

- Monday 7th September 2020
- Monday 12th October 2020
- Monday 2nd November 2020
- Monday 14th December 2020
- Monday 11th January 2021
- Monday 1st February 2021
- Monday 1st March 2021
- Monday 12th April 2021 (Parish Meeting followed by Parish Council)
- Monday 17th May 2021 (Annual Meeting of the Parish Council)

2318 Exclusion of the press and public

The Parish Council agreed to exclude the press and public from the meeting as it would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. This was in accordance with the Public Bodies (Admission to meetings) Act 1960. This was proposed by Councillor Evans and seconded by Councillor Carolyn Jones.

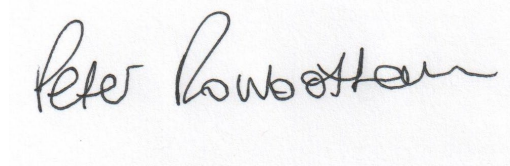
The meeting closed to the public at 925pm and reopened at 935pm.

2319 Appointment of Parish Clerk

The Parish Council agreed to appoint Rhiannon Stafford to the vacant post of Parish Clerk & Responsible Financial Officer with a start date of 1st October 2020. This would be in accordance with the National Agreement on Pay and Conditions of Service of the National Joint Council (“the NJC”) for Local Government Services (the “Green Book”) national terms and conditions and appointed on pay grade scale SCP 21 – the equivalent of £10.676 per hour. (This is currently under review) The Parish Council has the power to appoint staff in accordance with the Local Government Act 1972 s112.

The meeting finished at 9.40 pm

Signed as a true and accurate record



Councillor Roseanne Steedman
Chair
Great Oxendon Parish Council
7th September 2020

Peter Rowbotham
Parish Clerk
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24th August 2020

DRAFT