

DRAFT-Great Oxendon Parish Council

Minutes of the Parish Council Meeting held on 10th May 2021.

Held at:

Great Oxendon Village Hall, Main Street, Great Oxendon, LE16 8NE

Present: Councillor Steedman, Councillor Barker, Councillor Carolyn Jones, Councillor Hogarth, Councillor Patel-Brown, and Councillor Lindsay-Smith

Apologies: Councillor Rumsey

Absent: NA

Also Present: Rhiannon Stafford (Parish Council Clerk)

Members of the

Public: 2

2475 Welcome

Councillor Steedman welcomed everyone to the May 2021 annual meeting of the Great Oxendon Parish Council. This was being held in person for the first time in 12 months further to the expiry of The Local Authorities and Police and Crime Panels (Coronavirus) Regulations 2020.

2476 Election of Chair to the Parish Council 2021 2022

Councillor Roseanne Steedman was duly elected Chair of the Parish Council. This was a unanimous decision.

2477 Election of Vice Chair to the Parish Council 2021 2022

Councillor Carolyn Jones was duly elected Vice Chair of the Parish Council. This was a unanimous decision.

2478 Apologies for absence and acceptance of apologies for absence

Apologies were received, and accepted, from Councillor Rumsey.

2479 Declarations of any Personal & Prejudicial Interests

No Councillor declared an interest in any agenda items.

2480 Minutes of the Meeting 15th April 2021

The minutes of the Parish Council meeting on 15th April 2021 were accepted as a true and accurate record. This was proposed by Councillor Barker and Seconded by Councillor Patel Brown

2481 Planning Application planning application DA/2021/0182

The Council considered the above updated planning application, which detailed a panel fence with hedging in front. The Council felt this was far more in keeping with the rural setting of a lane with mature hedges. The Council supported the planning application with a request that the chosen hedging be mature plants.

This decision was proposed by Councillor Hogarth and Seconded by Councillor Carolyn Jones.

2482 Consider and agree the expenditure for placing the WW2 bench.

Councillor Barker explained how GOPC had obtained the bench some 18 months ago as part of the VE Day commemorations. The impact of Covid meant the bench had not yet been cited in the village and the cost of citing the bench had not been included in the 2021/22 budget process. Councillor Barker had obtained a quote for the bench to be cited. The Council discussed the cost of the quote. The Clerk confirmed there was sufficient funds available as no cost had been incurred during the recent elections, and the amount that had been reserved for this could be utilised to cover this cost. It was agreed that Councillor Barker would accept the quote on behalf of the Council and work commence to cite the bench.

2483 To review and agree the Calendar of meetings for the year 2021/2022

The Parish Council had received the proposed meeting dates for 2021/202 and agreed to continue with the cycle of meeting on the second Monday of the Month. The dates were agreed by the Parish Council. This was a unanimous decision.

2484 Appointment of Parish Council Representatives 2021 2022

The following representatives were appointed:

- Planning and Neighbourhood Plan – Councillor Hogarth
- Highways: Roads, Footpaths & Trees - Councillor Carolyn Jones
- Public Rights of Way – Councillor Barker and Councillor Lindsay-Smith
- Police & Community Safety – Councillor Barker
- Environment - Councillor Rumsey
- Community engagement and communication – Councillor Debbie Jones
- Lighting - Councillor Patel Brown
- Audit and Compliance – Councillor Debbie Jones

2485 Banking Arrangements 2021 2022

The banking arrangements were agreed by the Parish Council. The authorised signatories for the Council's bank accounts and invoices were agreed as follows:

- Councillor Steedman
- Councillor Barker
- Councillor Carolyn Jones
- The Parish Clerk and Responsible Financial Officer

2486 Annual Review of Documents

The Council agreed to review these documents over the 12-month period. The Clerk will diarise the documents to be reviewed each month and communicate this plan to the Councillors. This ensures each document will receive a sufficient level of scrutiny and Councillors receive sufficient time to review them.

This was a unanimous decision.

2487 To review and agree the list of the Council's annual subscriptions:

The Council agreed the following annual subscriptions would continue through out 2021/22, providing the Clerk with authority to renew when required.

- Northamptonshire County Association of Local Councils
- Microsoft 365
- Scribe Financial Accounting

2488 Question Time

A member of the Public asked the Council to consider whether a separate Environment Representative was need or whether it could be absorbed into other Councillor's responsibilities. The Chair acknowledged the suggestion.

2489 Urgent Matters for report only

No matters were raised to the Chair.

Dates of Future Meetings

Monday 10th May 2021 (Annual Council Meeting)

Monday 14th June 2021

Monday 12th July 2021

Monday 9th August 2021

Monday 13th September 2021

Monday 11th October 2021

Monday 8th November 2021

Monday 13th December 2021

Monday 10th January 2021

Monday 14th February 2021

Monday 14th March 2021

Monday 11th April 2021

Signed as a true and accurate record.



Councillor Roseanne Steedman Chair
Great Oxendon Parish Council
14th June 2021

Rhiannon Stafford
Parish Clerk
Great Oxendon Parish Council

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14 June 2021