

Great Oxendon Parish Council

Minutes of the Parish Council Meeting held on 12th April 2021.

Video Conferencing Meeting

(The Local Authorities and Police and Crime Panels (Coronavirus) Regulations 2020)

Present: Councillor Steedman, Councillor Rumsey, Councillor Barker, Councillor Carolyn Jones, Councillor Hogarth, Councillor Patel-Brown, and Councillor Lindsay-Smith

Apologies: Councillor Debbie Jones

Absent: Councillor Debbie Jones

Also Present: Rhiannon Stafford (Parish Council Clerk)

Members of the

Public: 1

2461 Welcome

Councillor Steedman welcomed everyone to the April 2021 meeting of the Great Oxendon Parish Council. This was being held using Zoom video conferencing in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) Regulations 2020.

2462 Apologies

Apologies were received from Councillor Debbie Jones.

2463 Declarations of any Personal & Prejudicial Interests

No Councillor declared an interest in any agenda items.

2464 Minutes of the Meetings 16th and 8th March 2021.

The minutes of the Parish Council meeting on 16th and 8th March 2021 were accepted as a true and accurate record. This was proposed by Councillor Barker and Seconded by Councillor Carolyn Jones.

2465 Public Open Session

No questions were raised by the public.

2466 Great Oxendon Parish Council Neighbourhood Plan Advisory Committee update

Councillor Hogarth provided an update. The next stage of work is to draft a vision statement for the Parish, providing a guide as to how the Parish would like to develop and grow. Part of this process will involve residents being asked for their views through questionnaire. This vision will align with the [West Northamptonshire Joint Core Strategy Local Plan](#).

In parallel with this, the group is also commencing work to identify stakeholders, in terms of landowners across the Parish. Councillor Lindsay-Smith will ask his colleagues for advice on how to best identify land ownership.

No payment is yet due to the Consultants Your Locale, and Councillor Hogarth is planning to submit a bid for funding during April 2021.

The next meeting of the Committee is on 29 April 2021.

2467 Planning application DA/2021/0182. Windmill Close, Braybrooke Road, Great Oxendon, Northamptonshire, LE16 8LU

The Council considered the above planning application and voted 6 for and 1 against to OBJECT to it for the following reason:

The proposed brick and timber wall is not in keeping with the rest of the country lane. Both before, and after this property's frontage – and indeed on the other side of the country lane also - the lane is lined by hedges and trees in an agricultural setting. The original planning allowed for a "Field Fence" in keeping with the surrounding environment and maintaining an overall agricultural setting. However, the proposed brick and timber wall is out of place for the village setting, substantially taller than a field fence and will break up the agricultural view.

2468 Consider Subscription to SCRIBE Online Accounting Package

The Council voted unanimously to commence using the SCRIBE accounting software as from 2021/22 financial year. The Clerk will make arrangements to subscribe to the software and commence using it.

2469 Finance

The council received notifications of March's financial transactions from the Clerk. These were unanimously approved for payment.

2470 Costs for Bench Maintenance

The Council heard how the quote received for the repair and maintenance of the benches in the village was greater than the amount budgeted for; £870 exc of VAT with a budget of £500. The Clerk also reported that she had learnt that the cost of siting an additional bench procured by the Council to commemorate WW2 was not included in the 2021/22 budget plan agreed in December 2020. A quote recently received for the siting of the bench was for £879.07 exc VAT.

As these figures were outside of the approved budget, further Council approval is needed before instructing contractors. The Clerk agreed to review the budget and reserves (including CIL reserves) and report back to the next Council meeting with proposals as to how this increase on costs could be met.

2471 Finance (2)

The Clerk presented the Council with the Rolling Budget, Bank Reconciliation and Financial Reserves. It was noted that these were in order.

2472 Councillor Updates

The Councillor updates were not received this month as the meeting was over running. This item was carried forward to the next meeting.

2473 Question Time

No matters were raised to the Council.

2474 Urgent Matters for report only

No matters were raised to the Chair.

Dates of Future Meetings

Monday 17th May 2021 (Annual meeting of the Parish Council)

Signed as a true and accurate record



Councillor Roseanne Steedman Chair
Great Oxendon Parish Council
13 April 2021

Rhiannon Stafford
Parish Clerk
Great Oxendon Parish Council

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