

Great Oxendon Parish Council

Village Hall, Main Street, Great Oxendon

Minutes of the Ordinary Meeting held on Monday 13th December 2021 at 7.30pm

Present: Cllr Steedman, Cllr Patel-Brown (Vice-Chair), Cllr Barker, Cllr Rumsey, Cllr Hogarth, Cllr Lindsay-Smith

Also Present: Cllr Irving-Swift

56. Apologies for Absence were received: Cllr Parker, Cllr Harris

57. Declaration of Personal and Prejudicial Interests under the Councils Code of Conduct related to business on the agenda – None received.

58. Minutes of the Ordinary Meeting held on 8 Nov 2021. Approved. Prop: Cllr Barker, Sec: Cllr Hogarth

59. Matters arising from the Minutes of the Meetings held on 8 Nov 2021 –

- i. **(49) CIL Payments** – Clerk has emailed West Northants Council and has yet had no response on money that is expected to be received from the development on Braybrooke Road. Clerk will chase. Noted.
- ii. **(52) Planning** – West Northants Council Strategic Plan – Clerk has sent a letter of objection to West Northants Council on behalf of the Parish Council. Deadline for comment has been moved to **24 December 2021**. Noted.
- iii. **(53) Lighting** – The Clerk obtained quotes for the electricity rates after receiving a letter from Eon last month and has confirmed that the Parish Council are currently on the cheapest rates on the market despite the price increases. Noted.

60. Open Forum – No members of the public in attendance.

Cllr Irving-Swift gave an update to the Council.

Cllr Irving-Swift commented on the West Northamptonshire Strategic Plan specifically the increase on traffic through Cold Ashby, the extension proposed at DIRFT near Crick and development of Long Buckby. Regarding the land between East Farndon parish and Market Harborough – Market Harborough Council must be able to prove they cannot put another 2000 houses anywhere else before they can pursue development of the specified area.

The Clipston Neighbourhood Plan had recently been approved. A planning application of a development within a nearby woodlands would not conform to this Neighbourhood plan and Clipston Parish Council are expected to object.

There is a grant available via the Police for private landowners to remove fly tipping. Details can be obtained through the Clerk.

West Northamptonshire Council are currently on budget for the year 2021/22 however are unsure to the impact of the pandemic on this, in particular the impact to children services. All accounts of the previous Council have now been closed. The Budget for 22/23 will go to consultation in January 2022.

Cllr Harris, Cllr Irving-Swift and Cllr Parker each have £2,500 from the Covid Support Fund to spend on volunteer groups to help their recovery after the pandemic. Examples include a donation to the Friends of Brampton Valley way for equipment to keep up the great work they do maintaining the Brampton Valley Way. A small sum will be given towards making the Kelmarsh tunnels more accessible.

The Councillors have until March 2022 to spend this money and urge any volunteer groups to make an application. A form can be obtained from the Clerk by emailing parishcouncil@greatoxendon.org

Cllr Steedman asked a question regarding maintenance of footpaths and Cllr Irving-Swift had been promised that a 'blitz' on footpaths by West Northamptonshire Council was due.

Cllr Irving-Swift urged the use of street doctor to report problem areas including gullies, gutters etc and if there was no response, she would endeavor to help wherever possible.

61. Grants Policy - The policy was re-adopted and can be viewed on the website.

Prop: Cllr Rumsey, Sec: Cllr Patel-Brown.

62. Freedom of Information Policy – The policy was re-adopted and can be viewed on the website.

Prop: Cllr Lindsay-Smith, Sec: Cllr Rumsey.

63. Complaints Procedure – The policy was re-adopted and can be viewed on the website.

Prop: Cllr Barker, Sec: Cllr Hogarth.

64. Budget/Precept 2022/23 Update

- i. Norse Bin Query – Clerk confirmed with Norse that 4 bins are emptied on Braybrooke Road and Council pays for 2. The latest invoice received stated 2 bins on Clipston Road which is incorrect. This will be changed for the next invoice.
- ii. Additional line has been added for S137 spend after the Grants Policy was re-approved

The precept will be signed at the next meeting of the Council on 10th January 2022 as the deadline for submission has been sent through by West Northants Council.

A discussion was had regarding the existing speed sign. Cllr Hogarth is to deliver it to Cheshire on Friday for it to be re-calibrated. The Clerk will add to the next agenda for resolution.

Cllr Rumsey has enquired about the grass mowing contract price for 2022 but is yet waiting for a response.

65. Councillor Vacancies

Cllr Steedman reminded the Council that two vacancies currently exist for new Parish Councillors.

Cllr Steedman agreed to create a flyer to be distributed around the village and urged all Councillors to spread the word.

66. Finance:

- i. Resolution to approve the monthly payments (listed below)

Note: Previously queried Invoice from Norse for annual emptying of 2 Bins – Clerk confirmed 4 bins are emptied on Braybrooke Road but Council pays for 2 as per previous agreement. Invoice description was wrong and read Clipston Lane.

Date of Meeting: 13 Dec 2021

Payments to be Approved not yet Paid

DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
30/11/2021	Mrs Sarah Smith	Parish Clerk Salary - Dec21 & Expenses	312.69	0.00	312.69
27/10/2021	West Northants Norse Ltd	Annual Charge x2 Bins - Query Resolved from Oct Meet	577.60	115.52	693.12
27/10/2021	Your Locale	Neighbourhood Plan - Inv YL/GOPC/003	1,500.00	300.00	1,800.00

Payments to be Approved - Paid via Direct Debit

DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
24/11/2021	BT Group PLC	Broadband & Telephone - Direct Debit	29.95	5.99	35.94

Invoices were signed and approved. Prop: Cllr Barker, Sec: Cllr Rumsey.

- ii. Receive the accounts to 30th Nov 2021
 - a. Receipts
 - b. Expenditure
 - c. Bank Reconciliation
 - d. Statement of Reserves
 - e. Neighbourhood Plan Grants Expenditure
 - f. Spend v Budget
 - g. Copy of Payments to be Approved
 - h. HSBC Bank Statement – Community Account
 - i. HSBC Bank Statement – Reserve Money Manager Account

All Accounts were signed and approved. Prop: Cllr Lindsay-Smith, Sec: Cllr Barker.

67. Planning and Licensing Consultations:

- i. **Deadline Passed 6 December 2021** – WND/2021/0753 Woodland, Land Off Oxendon Road, Clipston, Northamptonshire, LE16 9RQ. Clerk sent a comment on behalf of the Parish Council. **Noted.**
- ii. **Consultation:** Admission Arrangements for West Northamptonshire School for the 2023-2024 academic year – Deadline extended to 31 December 2021. **Noted.**
- iii. **Consultation:** A re-consultation on the Draft Planning Obligations Supplementary Planning Document (SPD) opens between 5 Nov and 17th December 2021. **Noted.**
- iv. **Consultation:** Cottesbrooke Conservation Area Appraisal and Management Plan – WNC review of conservation areas in Daventry Area. Deadline for views and comments Monday 17th January 2021. **Noted.**
- v. **Clipston Neighbourhood Plan:** Majority vote in favour at referendum held on 2 December 2021. West Northamptonshire Council formally made the plan on 3 December 2021 in accordance with the decision of its Cabinet on 12 October 2021. **Noted.**

68. Update from Councillors with regards to Areas of Responsibility

i. **Neighbourhood Plan** – Councillor Hogarth

Cllr Hogarth updated the Council on the progress of the Neighbourhood Plan.

The group has now separated into three sub-groups. The first is the 'Built Environment', the second 'Historical' and third 'Community and Sustainability' group. All have the common goal of populating the draft document using the recent survey results and analysis. It is hoped this work will be completed by March/April 2022 with the possibility of holding a referendum by the end of next year.

The next meeting of the Committee is Thursday 16th December 2021 via Zoom.

ii. **Highways**– Councillor Rumsey

The fly-tipping spotted in the village will be reported via Street Doctor to West Northants Council.

Correspondence was received from a resident and was discussed by the Council on the condition of the gutters along the main A508. While the Council are not responsible for the stretch of road in question, it was agreed that the Clerk will write to Highways/West Northants Council via the Street Doctor website to raise the concerns.

iii. **Public Rights of Way** – Councillor Barker and Councillor Lindsay-Smith

Cllr Barker received the key notes from a seminar held regarding the role of a Path Warden.

iv. **Police & Community Safety** – Councillor Barker

Cllr Barker provided an update on the Police and Community Safety numbers.

In the former Daventry District, Oct 2021, 450 incidents were reported. Oct 2020, 678 reported. Two incidents were reported in Great Oxendon. A public order incident on Main Street and a theft on Harborough Road.

All crime figures are available to view on the Northants Police crime map which can be found online.

v. **Environment**

Nothing to report

vi. **Community engagement and communication** – Councillor Patel-Brown

Cllr Patel-Brown recommended a new photo was required of the Parish Council for the newsletter however all agreed to wait until the New Year once the two Council vacancies had been filled.

It was also confirmed that the village newsletter had been re-started.

Cllr Steedman discussed creating a residents mailing list owned and managed by the Parish Council to distribute agendas and minutes of Council meetings as well as other useful information that the Clerk receives on a regular basis. The Clerk will coordinate.

vii. **Lighting** - Councillor Patel-Brown

The leaning lamp at the top of the village was discussed. The Council is aware and will keep an eye on its condition.

An update from the Clerk on the electricity price increase was shared under Item 59.

viii. **Audit and Compliance** – rota basis

CLlr Barker carried out the Internal Audit with the Clerk prior to the meeting. No problems reported. This will be repeated in approximately 6-12 months' time.

69. Urgent Matters for report only (Notified to the Chairman before the meeting)

70. Date and Time of Next Meeting – The next meeting will be held on Monday 10th January 2021, 7:30pm at the Village Hall, Great Oxendon.

For Note - Dates of Future Meetings

- Monday 10th January 2022
- Monday 14th February 2022
- Monday 14th March 2022
- Monday 11th April 2022

71. The meeting was closed at 8:58pm.



Mrs Sarah Smith, Parish Clerk
Great Oxendon Parish Council

Email: parishcouncil@greatoxendon.org
Web: <http://www.greatoxendon.org>

Date & Signature of Chairman

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19.12.21