

# Great Oxendon Parish Council

**Village Hall, Main Street, Great Oxendon**  
**Minutes of the Ordinary Meeting held on Monday 8<sup>th</sup> April 2024 at 7.30pm**

**Present:** Cllr Patel-Brown (Vice-Chair), Cllr Barker, Cllr Hogarth. Ward Councillors: Cllr Parker, Cllr Harris

1. **Apologies for Absence were received:** Cllr Steedman, Cllr Lindsay-Smith.  
Ward Councillors: Cllr Irving-Swift
2. **Declaration of Personal and Prejudicial Interests** under the Councils Code of Conduct related to business on the agenda – None.
3. **Minutes of the Ordinary Meeting held on 11 Mar 2024**  
Approved. Prop: Cllr Barker, Sec: Cllr Hogarth
4. **Matters arising from the Minutes of the Meeting held on 12 Feb 2024**
  - i. **(372i) Plant a Tree for Jubilee** – Defer due to Councillor absence.
  - ii. **(372ii) Councillor Vacancies x3 – Noted:** A reminder there are 3 casual vacancies for Parish Councillors. For more information please contact the Clerk or alternatively come along to a meeting to see what it is all about.
  - iii. **(376) WNC Local Plan Survey - Noted** – Survey complete and submitted on 01/04/24 to WNC
  - iv. **(377) Parish Magazine Contribution** – More information required in order to make an informed decision on a contribution. Update at next meeting.

## 5. Open Forum

Cllr Parker addressed the Chair.

The latest WNC Town and Parish newsletter is now available. Clerk will circulate and put onto the website.

A note on Consultations which have gone live. The WNC Local Plan Consultation has launched today to guide development in the period up to 2041. (This will be included on next month's agenda). The Consultation on a Regulation 18 Draft Plan commenced on 8<sup>th</sup> April 2024 and will run for 8 weeks until 2<sup>nd</sup> June 2024. More information can be found here (<https://www.westnorthants.gov.uk/planning-policy/new-local-plan-west-northamptonshire>)

Cllr Harris addressed the Chair.

It was noted that the new Local Plan will affect Great Oxendon Neighbourhood Plan and will be required to be updated in due course to reflect the changes in the new plan.

**6. Finance**

Date of Meeting: 8th April 2024

**Payments to be Approved not yet Paid**

DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
01/04/2024	Mrs Sarah Smith	Parish Clerk Salary - Apr24	351.06	0.00	351.06
19/03/2024	Eon	Streetlight Maintenance Q1 Jan-Mar24	26.00	5.20	31.20
01/03/2024	M King	Bus Shelter Cleaning	40.00	0.00	40.00
04/04/2024	NCALC	Inv 3635 - Annual Fee 24/25	518.04	46.40	564.44
04/04/2024	Npower	Streetlight Q1 Jan-Mar'24 - IN10121312	164.76	8.24	173.00

**Payments to be Approved - Paid via Direct Debit**

DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
10/03/2024	BT Group PLC	Telephone and Broadband - Mar24	34.00	5.59	39.59

- i. The monthly payments were approved – see list above. Invoices were circulated prior to the meeting and were signed. Payments are processed as per the Internal Controls policy found on the website.

Approved. Prop: Cllr Hogarth, Sec: Cllr Barker

- ii. Resolution of additional payments not listed above or those paid by direct debit.

Approved. Prop: Cllr Hogarth, Sec: Cllr Barker

As per the Internal Control policy, the Clerk has delegated powers to spend up to £500 on day to day running expenses.

- iii. The accounts to 31<sup>st</sup> March 2024 were presented. These consisted of:
  - a. Receipts
  - b. Expenditure
  - c. Bank Reconciliation
  - d. Statement of Reserves
  - e. Neighbourhood Plan Grants Expenditure
  - f. Spend v Budget
  - g. Copy of Payments to be Approved.
  - h. Bank Statements

The accounts were circulated prior to the meeting. All documents were approved and signed.

Approved. Prop: Cllr Barker, Sec: Cllr Hogarth

**7. Planning and Licensing Consultations:**

**Planning**

- **Golden Paddock, Braybrooke Road (North Northamptonshire)** – Awaiting planning committee date.
- **Wormslade Farm, Clipston Road** – Awaiting update.
- i. **Noted: Deadline Passed: 2024/0696/FULL - 28 Main Street, Great Oxendon, LE16 8NE** - Single storey side extension. Deadline for comment 27<sup>th</sup> March 2024. No objection – discussed via email ahead of deadline.
- ii. **2024/1475/FULL - The White House, Braybrooke Road, Great Oxendon, LE16 8LT** – Proposal Raise roof and install dormers to front elevation. **Deadline for comment 5<sup>th</sup> April 2024**, however Clerk has extension to the 9<sup>th</sup> April 2024.

A short discussion was held on the planning application for The White House about heights of the roof compared to surrounding properties. The Council had no objection to the application. Clerk to action.

### Consultations

All consultations listed below were noted.

i. **WNC Consultation - Help us develop services for children, young people and families.**

- Establishing local Family Hubs with the aim of ensuring that families with children, aged between 0 to 19 and or young people aged up to 25 with SEND, can access help, advice and support more easily.
- A proposal to move the activities and services of the Towcester Children's Centre
- Further information which will help develop the new delivery model for our 0 to 19 Public Health Nursing Services

**This consultation closes midnight Sunday 28 April 2024**

For all West Northamptonshire Consultation details please visit - <https://westnorthants.citizenspace.com>

### 8. Update from Councillors with regards to Areas of Responsibility

i. **Planning and Neighbourhood Plan** – Councillor Hogarth

**Neighbourhood Plan** - All documents have been submitted to West Northamptonshire Council under Regulation 16. Consultation will last 6 weeks and will be publicised by WNC, specify where documents can be viewed and how to comment. Expected to go live in approximately 2 weeks' time.

ii. **Highways** – Councillor Lindsay-Smith

- Speed Sign – Cllr Hogarth kindly removed brackets and signs on the new post. Installation is imminent. Clerk to chase for date.
- Drain – Main Street – Cllr Parker confirmed that the 2<sup>nd</sup> drain on the left when facing downhill is due to be cleared out as it appears blocked. The 1<sup>st</sup> drain on the right is due to be fixed. This is currently being costed.
- Cllr Patel-Brown advised a drain on Braybrooke Road has been reported on fix my street.
- Email correspondence was received regarding traffic calming and was shared with Councillors. Clerk agreed to look into obtaining any historical speed data that may have been collected by Highways/WNC. It was noted that the installation of 2 new speed signs was imminent and would enable the PC to collect new data, to compare with any historical data if obtained and therefore support any further conversations with Highways going forward. This will also help us to determine if the average speed of traffic has decreased and would also possibly help open conversations regarding the definition of a village with Highways.

Also discussed was the 40mph signs at the bottom of Main Street. It was determined that anyone travelling down the hill towards Main Street were more likely going to be slowing down to approach the junction rather than speed up.

Further to this, it was confirmed that the 40mph signs on the A508 travelling North are due to be moved back near the gates in due course by Highways. A date has yet to be confirmed for this to take place.

iii. **Public Rights of Way** – Councillor Lindsay-Smith

- Bench Refurbishment – Ongoing – Councillor absent. Item deferred.

iv. **Police & Community Safety** – Councillor Barker

Figures for Feb 2024 – 113 reported crimes in the Brixworth/Moulton area  
Great Oxendon – 3 crimes reported  
Kelmars – 1 reported, Sibbertoft – 2, Marston Trussell - 2

v. **Environment**

- **General Village Maintenance** - Deferred due the Councillor absence.
- **Nesting sites for Swifts** - Deferred due the Councillor absence.
- **Sound system** - Deferred due the Councillor absence.

vi. **Community Engagement and Communication** – Councillor Patel-Brown  
Invoice expected for printing of new booklets. Noted.

vii. **Lighting** - Councillor Patel-Brown – None

viii. **Audit and Compliance** – None

9. **Urgent Matters** for report only (Notified to the Chairman before the meeting) - None

10. **Date and Time of Next Meeting** – The next meeting will be held on **Monday 13<sup>th</sup> May 2024** at 7:30pm at the Village Hall, Great Oxendon. This will include the Annual Parish Meeting, all are welcome to attend, and the Parish Council Annual General Meeting.

**For Note - Dates of Future Meetings**

*Mon May 13th, 2024 – Annual Parish and Annual General Meeting*  
*Mon Jun 10th, 2024*  
*Mon Jul 8th, 2024*  
*NONE AUGUST*  
*Mon Sept 9th, 2024*  
*Mon Oct 14th, 2024*  
*Mon Nov 11<sup>th</sup>, 2024*  
*Mon Dec 9th, 2024*

11. The meeting was closed at 20:18



Mrs Sarah Smith, Parish Clerk  
Great Oxendon Parish Council

Date & Signature of Chairman

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Email: [parishcouncil@greatoxendon.org](mailto:parishcouncil@greatoxendon.org)  
Web: <http://www.greatoxendon.org>

16.04.24