

Great Oxendon Parish Council

All Councillors are hereby summoned to attend the Ordinary Meeting of Great Oxendon Parish Council to be held at the Village Hall, Main Street, Great Oxendon on Monday 8th July 2024 at 7.30pm

Members of the public and press are invited to attend and to participate in the Open Forum

AGENDA

39. To receive and approve apologies for absence.
40. To receive Declaration of Personal and Prejudicial Interests under the Council's Code of Conduct related to business on the agenda. *(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*
41. To receive and approve for signature the minutes of the meeting held on 10th June 2024
42. Matters arising from the Minutes of the Meetings held on 10 June 2024
 - i. **(31i) Plant a Tree for Jubilee** – Item deferred until planting season.
 - ii. **(31ii) Councillor Vacancies x3** – A reminder there are 3 casual vacancies for Parish Councillors.
43. **Open Forum** (Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting)
44. **Policies**
 - i. Asset Register – New costings for bus shelters
45. **Website** – Upgrade to gov.uk as per NCALC advice – Please read accompanying notes and quote to move.
46. **Grant** – Grant requested from Village Hall for refurbishment of kitchen and flooring to be discussed.

47. Finance:

- i. Resolution to approve the monthly payments:

Date of Meeting: 8th July 2024

Payments to be Approved not yet Paid

DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
01/07/2024	Mrs Sarah Smith	Parish Clerk Salary -Jul-Aug'24	702.12	0.00	702.12
01/07/2024	Mrs Sarah Smith	Expenses - Stamps (Parking Letters)	2.55	0.00	2.55
21/06/2024	Mrs Sarah Smith	Expenses - File Folder (Stationary)	8.32	1.66	9.98
17/06/2024	Eon	Streetlight Maintenance Apr-Jun'24	26.00	5.20	31.20
01/06/2024	Leicestershire Gardens	Grass Mowing - Inv 24/093 - May'24	250.00	0.00	250.00
01/07/2024	SLCC Membership	Annual Membership - Shared 50% with Maidwell PC	72.00	0.00	72.00

Payments to be Approved - Paid via Direct Debit

DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
11/06/2024	BT Group PLC	Telephone and Broadband - Jun'24	36.15	7.23	43.38

- ii. Resolution of any additional payments not listed above.
- iii. Receive the accounts to 30th June 2024
- a. Receipts
 - b. Expenditure
 - c. Bank Reconciliation
 - d. Statement of Reserves
 - e. Neighbourhood Plan Grants Expenditure
 - f. Spend v Budget
 - g. Copy of Payments to be Approved.
 - h. Bank Statements

48. Planning and Licensing Consultations:

Planning

- **Golden Paddock, Braybrooke Road** – Awaiting planning committee date.
 - **Wormslade Farm, Clipston Road** – No update as of 03/06/24
- i) **2024/2673/FULL** - Stone Cottage 2 Main Street Great Oxendon LE16 8NE - Demolition of conservatory and replacement with garden room. **Deadline for comment 9th July 2024**
- ii) **2024/2881/FULL** - The Meadows Harborough Road Great Oxendon LE16 8NA - Proposed detached annexe. **Deadline for comment 16th July 2024.**

Consultations

- i) **For Noting: Key Stakeholders Only – West Northamptonshire Council (WNC) – Open Space Assessment Consultation** - WNC has commissioned TEP, a leading Environmental Consultancy, to prepare an Open Space Assessment for the area. The assessment will provide a robust evidence base for the new West Northamptonshire Local Plan regarding the use and demand for open space in the area, allowing WNC to further develop its policies for open space, including new standards for open space provision. Key stakeholders involved in open space have been identified by the Council and are invited to take part in the consultation via the questionnaire. **Deadline Passed: Friday 21st June 2024.**

For all West Northamptonshire Consultation details please visit - <https://westnorthants.citizenspace.com>

49. To receive an update from Councillors with regards to areas of responsibility:

i. **Planning and Neighbourhood Plan** – Cllr Hogarth

- Neighbourhood Plan Update
- Any other Planning matters

ii. **Highways** – Cllr Lindsay-Smith/Cllr Patel-Brown/Cllr Steedman

- Speed Sign
- Potholes
- Movement of 40mph Signs on A508 – Clerk chased 19.06.24 for date – TBC
- Other Highways Issues

iii. **Public Rights of Way** – Cllr Lindsay-Smith

- Bench Refurbishment Update – Ongoing
- Cllr Hogarth - Braybrooke Project – Griffin Trail

iv. **Police & Community Safety** – Cllr Barker

v. **Environment** – Cllr Barker

- Ongoing Project - General Village Maintenance
- Ongoing Project - Cllr Steedman – Nesting sites for Swifts
- Ongoing Project - Cllr Steedman - Village Hall/Public Meetings – Sound system

vi. **Community Engagement and Communication** – Cllr Patel-Brown

vii. **Lighting** - Cllr Patel-Brown

viii. **Audit and Compliance** - None

50. **Urgent Matters** for report only (Notified to the Chairman before the meeting)

51. **Date and Time of Next Meeting** – The next meeting will be held on **Monday 9th September** at 7:30pm at the Village Hall, Great Oxendon.

For Note - Dates of Future Meetings

Mon Sept 9th, 2024

Mon Oct 14th, 2024

Mon Nov 11th, 2024

Mon Dec 9th, 2024

52. Close of Meeting



Mrs Sarah Smith, Parish Clerk
Great Oxendon Parish Council
Email: parishcouncil@greatoxendon.org
Web: <http://www.greatoxendon.org>

01.06.24